

Silvercrest Elementary PTA – General Board Meeting  
May 20, 2021

Call to Order/Quorum Confirmation with Victoria Tran	Monica Rasmussen
Pledge	Angela Perez
Approval of Minutes	Victoria Tran
Treasurer's Report	Chieu Foo
President's Report	Monica Rasmussen
<u>Committee Reports</u>	
Other Committees?	
<u>New Business-</u>	
Vote on 2021-2022 Budget	
Vote on 2020-2021 End of Year School Donation	
Installation of Officers	Monica Rasmussen
Principal Announcements	Lori Campbell
Adjourn	

## Silvercrest Elementary PTA FY 2020

## Treasurer's Report

03/25/2021 - 05/20/2021

Income and Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Accelerated Reader	-	-	-	-\$3,500.00	\$3,500.00
Arts in Education	-	-	-	-\$4,500.00	\$4,500.00
Bank Fee	-	\$7.00	-\$31.50	-\$100.00	\$68.50
Building & Grounds	-	-	-\$523.40	-\$3,800.00	\$3,276.60
Bulletin Boards	-	-	-	-\$100.00	\$100.00
Carryover from Previous Year	-	-	-	\$62,275.34	-\$62,275.34
Carryover to Next Year	-	-	-	-\$15,000.00	\$15,000.00
Communications	-	-	-	-\$100.00	\$100.00
Community Outreach	-	-	-	-\$200.00	\$200.00
Council Dues	-	-	-\$75.00	-\$75.00	-
Disability Awareness	-	-	-	-\$150.00	\$150.00
Donations	\$50.00	-	\$318.00	-	\$318.00
Environmental	-	-	-	-\$100.00	\$100.00
Executive - Administrative	-	\$119.43	-\$481.25	-\$17,576.34	\$17,095.09
Executive - Historian	-	-	-	-\$100.00	\$100.00
Executive - Insurance	-	-	-\$845.00	-\$845.00	-
Executive - Secretary	-	-	-	-\$75.00	\$75.00
Executive - Training	-	-	-\$50.00	-\$1,400.00	\$1,350.00
Executive - Treasurer	-	-	-	-\$300.00	\$300.00
Fall Fundraiser	-	-	-	\$29,000.00	-\$29,000.00
Family Fun Nights	-	-	-	-\$3,600.00	\$3,600.00
Field Day	-	-	-	-\$7,000.00	\$7,000.00
Fourth Grade Recognition	-	\$72.63	-\$2,608.61	-\$3,000.00	\$391.39
Grants	-	-	-	-\$20.00	\$20.00
Health & Safety	-	\$134.99	-\$184.95	-\$550.00	\$365.05
Healthy Lifestyles	-	-	-	-\$1,000.00	\$1,000.00
Hospitality	\$2,810.00	\$2,904.71	-\$120.56	-\$4,500.00	\$4,379.44
Laura Recovery Donation	-	-	-	-\$250.00	\$250.00
Library	-	-	-	-\$3,000.00	\$3,000.00
Membership Dues	\$5.50	-	\$825.00	\$2,316.00	-\$1,491.00
Membership/CIP	-	\$74.82	-\$74.82	-\$1,600.00	\$1,525.18
NSF Check	-	-	-	-	-
NSF Check Reimbursement	-	-	-	-	-
PISD Education Foundation Donation	-	\$1,000.00	-\$1,000.00	-\$1,000.00	-
Programs	-	-	-	-\$900.00	\$900.00
Project Graduation Donation	-	-	-	-\$500.00	\$500.00
Public Relations	-	-	-	-\$500.00	\$500.00
Retail Partner - Box Tops, Grocery & Share Cards	\$69.60	-	\$2,176.37	\$2,850.00	-\$673.63
Retail Partner -Spirit Nights	\$568.44	-	\$1,806.79	\$5,900.00	-\$4,093.21
School Supplies	-	-	\$758.66	-	\$758.66

Spirit Day	-	-	-	-\$500.00	\$500.00
Spirit Wear	-	-	\$331.97	\$4,000.00	-\$3,668.03
Spring Fundraiser	\$6,025.00	\$150.00	\$5,875.00	-	\$5,875.00
Square/Paypal Processing Fees	-	\$99.19	-\$142.66	-\$150.00	\$7.34
STEP Reading Enrichment	-	-	-	-\$1,000.00	\$1,000.00
Storage Fees	-	\$2,019.50	-\$2,019.50	-\$2,000.00	-\$19.50
Student Directory	-	-	-\$430.84	-\$500.00	\$69.16
VIP Room	-	-	-	-\$1,400.00	\$1,400.00
Volunteer Coordinator	-	-	-	-\$300.00	\$300.00
Year End Gift to School	-	-	-\$25,000.00	-\$25,000.00	-
Yearbook	\$726.00	\$729.36	-\$137.84	-\$150.00	\$12.16
<b>Income and Expenses Totals</b>	<b>\$10,254.54</b>	<b>-\$7,311.63</b>	<b>-\$21,634.14</b>	<b>-</b>	<b>-\$21,634.14</b>
<b>Off Budget</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Escrow - State & National Dues	-	-	-	-	-
Escrow - State Sales Tax	-	-	-	-	-
Carryover from Previous Year - Escrow	-	-	-	-	-
Carryover to Next Year - Escrow	-	-	-	-	-
<b>Off Budget Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grand Totals</b>	<b>\$10,254.54</b>	<b>-\$7,311.63</b>	<b>-\$21,634.14</b>	<b>-</b>	<b>-\$21,634.14</b>

<b>Bank Account Balances</b>	<b>03/25/2021</b>	<b>05/20/2021</b>	<b>Last reconciled</b>	<b>Summary for the Period</b>	
Wells Fargo Checking Account	\$37,698.29	\$40,641.20	04/30/2021	Starting Total	\$37,698.29
<b>Totals</b>	<b>\$37,698.29</b>	<b>\$40,641.20</b>		Income	\$10,254.54
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Expenses	-\$7,311.63
				Ending Total	\$40,641.20

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Silvercrest Elementary PTA**  
**Proposed Budget Amendments**  
**2020-2021 School Year**  
**Meeting : 4/28/21**

Amendments for 2021-2022 School Year -

**Committee = Finished for school year**  
 Pooling budgets

Category	Budget Amt	Amendments	Total Bud.	Actual	Difference	Comment
INCOME						
Donation	-	-	-	318.00	318.00	
Fall fundraiser	59,000.00	-	59,000.00	-	(59,000.00)	
Family Fun Night	400.00	-	400.00	-	(400.00)	
Hospitality	-	-	-	3,770.00	3,770.00	
Membership dues	2,316.00	-	2,316.00	825.00	(1,491.00)	
Retail Box Tops, Grocery & Share Cards	3,000.00	-	3,000.00	2,176.37	(823.63)	
Retail partner program - Spirit Nights	6,000.00	-	6,000.00	1,806.79	(4,193.21)	
School supplies	-	-	-	758.66	758.66	
Spirit shirts	10,000.00	-	10,000.00	331.97	(9,668.03)	
Spring Fundraiser	-	-	-	6,025.00	6,025.00	
Student directory	1,000.00	-	1,000.00	-	(1,000.00)	
Yearbook	-	-	-	912.00	912.00	
Carryover from previous year	62,275.34	-	62,275.34	62,275.34	-	
NSF Check Reimbursement	-	-	-	-	-	
<b>TOTAL INCOME</b>	<b>143,991.34</b>	<b>-</b>	<b>143,991.34</b>	<b>79,199.13</b>	<b>(65,110.21)</b>	

Category	Budget Amt	Amendments	Total Bud.	Actual	Difference	Comment
EXPENSES						
Accelerated Reader	3,500.00	(3,500.00)	-	-	-	Actual
Arts in education	4,500.00	(4,500.00)	-	-	-	Actual
Bank Fee	100.00	(61.50)	38.50	31.50	(7.00)	\$7.00 Bank Fees May & June
Building & grounds	3,800.00	(3,276.60)	523.40	523.40	-	Actual
Bulletin Boards	100.00	(100.00)	-	-	-	Actual
Communications	100.00	(100.00)	-	-	-	Actual
Community outreach	200.00	(200.00)	-	-	-	Actual
Council dues	75.00	-	75.00	75.00	-	Actual
Disability awareness	150.00	(150.00)	-	-	-	Actual
Environmental	100.00	(100.00)	-	-	-	Actual
Executive - administrative	17,576.34	(10,000.00)	7,576.34	481.25	(7,095.09)	Move \$10,000 YE Gift to School
Executive - historian	100.00	(100.00)	-	-	-	Actual
Executive - insurance	845.00	-	845.00	845.00	-	Actual
Executive - secretary	75.00	(75.00)	-	-	-	Actual
Executive - training	1,400.00	(1,350.00)	50.00	50.00	-	Actual
Executive - treasurer	300.00	(300.00)	-	-	-	Actual
Fall fundraiser	30,000.00	(30,000.00)	-	-	-	Actual
Family Fun Nights	4,000.00	(4,000.00)	-	-	-	Actual
Field day	7,000.00	(7,000.00)	-	-	-	Actual
Fourth grade recognition	3,000.00	(391.39)	2,608.61	2,608.61	-	Actual
Grants	20.00	(20.00)	-	-	-	Actual
Health & safety	550.00	(365.05)	184.95	184.95	-	Actual
Healthy Lifestyles	1,000.00	(1,000.00)	-	-	-	Actual
Hospitality	4,500.00	(609.44)	3,890.56	3,890.56	-	Actual
Laura Recovery Donation	250.00	(250.00)	-	-	-	Actual
Library	3,000.00	(3,000.00)	-	-	-	Actual
Membership (includes CIP)	1,600.00	-	1,600.00	74.82	(1,525.18)	Pending CIP requests
PISD Education Foundation Donation	1,000.00	-	1,000.00	1,000.00	-	actual
Programs	900.00	(900.00)	-	-	-	Actual
Project Graduation Donation	500.00	(500.00)	-	-	-	Actual
Public Relations	500.00	(500.00)	-	-	-	Actual
Retail Box Tops, Grocery & Share Cards	150.00	(150.00)	-	-	-	Actual
Retail partner program - Spirit Nights	100.00	(100.00)	-	-	-	Actual
School supplies	-	-	-	-	-	Actual
Spirit day	500.00	(500.00)	-	-	-	Actual
Spirit shirts	6,000.00	(6,000.00)	-	-	-	Actual
Spring Fundraiser/Stallion Stampede	-	150.00	150.00	150.00	-	Actual
Square Processing Fees	150.00	(7.34)	142.66	142.66	-	Actual
STEP reading enrichment	1,000.00	(1,000.00)	-	-	-	Actual
Storage Fees	2,000.00	19.50	2,019.50	2,019.50	-	Actual
Student directory	1,500.00	(1,069.16)	430.84	430.84	-	Actual
VIP room	1,400.00	(1,400.00)	-	-	-	Actual
Volunteer Coordinator	300.00	(300.00)	-	-	-	Actual
Yearbook	150.00	899.84	1,049.84	1,049.84	-	Actual
Year End Gift to School 2019/2020	25,000.00	-	25,000.00	25,000.00	-	Actual
Year End Gift to School 2020/2021	-	10,000.00	10,000.00	-	(10,000.00)	Pending Payment to School for YE Gift
Carryover to 2021/2022	15,000.00	-	15,000.00	-	(15,000.00)	Actual
NSF Check	-	-	-	-	-	Actual
<b>TOTAL EXPENSES</b>	<b>143,991.34</b>	<b>(71,806.14)</b>	<b>72,185.20</b>	<b>38,557.93</b>	<b>(33,627.27)</b>	

NET: - 71,806.14 71,806.14 40,641.20 (31,482.94)

## INCOME

Category	Budget Amt	Amendments	Total Bud.	Actual	Difference	Comment
Fall fundraiser	40,000.00	-	40,000.00	-	(40,000.00)	
Donation	-	-	-	-	-	
Membership dues	2,316.00	-	2,316.00	-	(2,316.00)	
NSF Check Reimbursement	-	-	-	-	-	
Retail Box Tops, Grocery & Share Cards	3,000.00	-	3,000.00	-	(3,000.00)	
Retail partner program - Spirit Nights	6,000.00	-	6,000.00	-	(6,000.00)	
Family Fun Night	400.00	-	400.00	-	(400.00)	
School supplies	-	-	-	-	-	
Spirit shirts	10,000.00	(9,000.00)	1,000.00	-	(1,000.00)	Reduce from \$10000 not going to do preorder bulk shirts- will let parents order from vendor
Spring Fundraiser	-	-	-	-	-	
Student directory	1,000.00	-	1,000.00	-	(1,000.00)	
Yearbook	-	-	-	-	-	
Carryover from previous year	28,599.00	5,350.00	33,949.00	-	(33,949.00)	# Will change once all committees are complete and all #'s are in.
<b>TOTAL INCOME</b>	<b>91,315.00</b>	<b>(3,650.00)</b>	<b>87,665.00</b>	<b>-</b>	<b>(87,665.00)</b>	

## EXPENSES

Category	Budget Amt	Amendments	Total Bud.	Actual	Difference	Comment
Accelerated Reader	3,500.00	-	3,500.00	-	(3,500.00)	
Arts in education	4,500.00	-	4,500.00	-	(4,500.00)	
Bank Fee	100.00	-	100.00	-	(100.00)	
Building & grounds	3,800.00	-	3,800.00	-	(3,800.00)	
Bulletin Boards	100.00	-	100.00	-	(100.00)	
Communications	100.00	-	100.00	-	(100.00)	
Community outreach	100.00	-	100.00	-	(100.00)	
Council dues	75.00	-	75.00	-	(75.00)	
Disability awareness	150.00	-	150.00	-	(150.00)	
Environmental	100.00	(100.00)	-	-	-	Delete
Executive - administrative	500.00	-	500.00	-	(500.00)	# Will change will numbers are finalized
Executive - historian	100.00	-	100.00	-	(100.00)	
Executive - insurance	845.00	-	845.00	-	(845.00)	
Executive - secretary	75.00	-	75.00	-	(75.00)	
Executive - training	900.00	2,100.00	3,000.00	-	(3,000.00)	Increase from 900 for LAUNCH expenses
Executive - treasurer	300.00	-	300.00	-	(300.00)	
Fall fundraiser	20,000.00	-	20,000.00	-	(20,000.00)	?? !/2 of income is budgeted for expense
Family Fun Nights	4,000.00	-	4,000.00	-	(4,000.00)	
Field day	7,000.00	-	7,000.00	-	(7,000.00)	
Fourth grade recognition	3,000.00	-	3,000.00	-	(3,000.00)	
Grants	20.00	-	20.00	-	(20.00)	
Health & safety	550.00	-	550.00	-	(550.00)	
Healthy Lifestyles	1,000.00	-	1,000.00	-	(1,000.00)	
Hospitality	4,500.00	-	4,500.00	-	(4,500.00)	
Laura Recovery Donation	250.00	(250.00)	-	-	-	Delete
Library	3,000.00	-	3,000.00	-	(3,000.00)	
Membership (includes CIP)	1,600.00	-	1,600.00	-	(1,600.00)	
PISD Education Foundation Donation	1,000.00	-	1,000.00	-	(1,000.00)	
Programs	900.00	-	900.00	-	(900.00)	
Project Graduation Donation	500.00	-	500.00	-	(500.00)	
Public Relations	500.00	-	500.00	-	(500.00)	
Retail Box Tops, Grocery & Share Cards	150.00	-	150.00	-	(150.00)	
Retail partner program - general	100.00	-	100.00	-	(100.00)	
School supplies	-	-	-	-	-	
Spirit day	500.00	-	500.00	-	(500.00)	
Spirit shirts	6,000.00	(5,500.00)	500.00	-	(500.00)	Reduce to \$500 from \$6000
Spring Fundraiser	-	-	-	-	-	Will input in December 2021
Square Processing Fees	150.00	-	150.00	-	(150.00)	
STEP reading enrichment	1,000.00	-	1,000.00	-	(1,000.00)	
Storage Fees	2,000.00	100.00	2,100.00	-	(2,100.00)	Increase from \$2000 to \$2100 for price increase
Student directory	1,500.00	-	1,500.00	-	(1,500.00)	
VIP room	1,400.00	-	1,400.00	-	(1,400.00)	
Volunteer Coordinator	300.00	-	300.00	-	(300.00)	
yearbook	150.00	-	150.00	-	(150.00)	
Year End Gift to School	-	-	-	-	-	
Carryover to next school year	15,000.00	-	15,000.00	-	(15,000.00)	
NSF Check	-	-	-	-	-	
<b>TOTAL EXPENSES</b>	<b>91,315.00</b>	<b>(3,650.00)</b>	<b>87,665.00</b>	<b>-</b>	<b>(87,665.00)</b>	

NET:

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