

**Silvercrest Elementary PTA
General Meeting Minutes
September 17, 2020**

The General Meeting of the Silvercrest PTA was called to order on September 17, 2020 at 6:32 p.m. via Zoom video conferencing hosted by PTA President, Monica Rasmussen and Victoria Tran, Secretary, being present. A quorum was established.

Angela Perez, President-Elect, led the members in the Pledge of Allegiance.

The minutes of the PTA General Board meeting held on May 14, 2020 were approved as submitted by the committee of Monica Rasmussen, Victoria Tran and Melissa Henry. The minutes stand approved as submitted.

Welcomes and Introduction

President Rasmussen opened the meeting by welcoming all members to the first General Meetings of the Silvercrest PTA. The 2020-2021 school year is unprecedented with many new challenges and the PTA and school appreciate the support from parents and teachers.

Ms. Rasmussen introduced herself to the PTA members as having served two years as committee chair and two years as Treasurer, with this current year as the PTA President. She has a son in fifth grade and a daughter in second grade.

Ms. Rasmussen also welcomed the new officers, Angela Perez as President Elect, Sarah Hawks as First Vice President, Heidi Nutall as Second Vice President, Chieu Foo as Treasurer and Victoria Tran as Secretary. She thanked them for taking a larger role with the PTA.

Treasurer's Report, Chieu Foo (please see attachment)

The Treasurer's report from 07/01/2020 to 09/17/2020 showed:

Beginning Balance (07/01/2020)	\$ \$62,275.34	
Deposits	\$ \$313.87	Expenditures
\$ -\$1,999.63		
Escrow	\$ 0.00	
Ending Balance (09/09/20)	\$ \$60,589.58	

The report was filed for financial reconciliation.

President's Report, Monica Rasmussen (please see attachment)

President Rasmussen thanked the Executive Board Members for their continued commitment and service to the Silvercrest PTA.

Next, Ms. Rasmussen thanked board members for their volunteer services over the summer.

- *Marla Jones-headed up the annual financial reconciliation committee.
- *Shana Kutac-organized our school supply sale over the summer.
- *Courtney Dale-prepared articles for our school newsletter and local publications.
- *Everyone who was able to come out and help Chalk the Walk to welcome the teachers and students back to school!
- *Jerry Restrepo-cleaned out the garden despite being attacked by wasps and fire ants.
- * Another Thank you to Mr. Restrepo for setting up the Welcome Back Stallions sign in the front of the school.
- * Samye Peterson and Jessa Newman-arranged for Jax Burgers Food Truck to feed the teachers on Wednesday night, 09/02/2020, so that they could prepare for the Virtual Meet the Teacher.

President Rasmussen brought attention to several handouts, attached with the meeting invitation, including the Year in Review, the List of Officers and Chairs, dates for the General PTA Meetings (most will be on Zoom), Current School Calendar, 2020-2021 Approved Budget, Check Request/Reimbursement Voucher form and Deposit form.

Fall Fundraiser(Boosterthon Gallop and Glow Run)	\$38,489.18
Retail Partner Programs (Spirit Nights)	\$2,597.35
Retail Partner Programs (Box Tops, Randall's and Amazon)	\$3131.89

End of Year Donation for 2019-2020 School Year
\$1000 donation to the Pearland ISD Education Foundation
\$250 donation to the Laura Recovery Center

Ms. Rasmussen introduced PTA policies and procedures. Ms. Hawks reviewed how to make a motion according to Roberts Rules of Order.

Ms. Tran moved that the Silvercrest PTA Records Retention Policy be adopted for the 2020-21 school year. Only Mr. Restrepo opposed. The motion was seconded and carried.

Marla Jones announced the Financial Reconciliation Report from the period of July 1,2019 to July 31, 2020. The records are found to be substantially correct with a few minor recommendations. Ms. Jones moved that the Silvercrest PTA 2019-2020 Financial Reconciliation Report be adopted. The motion was seconded and carried.

Committee Reports

Fall Fundraiser (Booserthon), Sarah Hawks, 1st Vice-President:

The PISD suspended all fundraising until further notice during the Corona Virus Pandemic of 2020. In addition to the teacher being overwhelmed with additional guidelines and responsibilities and the financial distress of parents. Sarah Hawks announced that the Fall Fundraiser, Booserthon, is postponed to Fall 2021. PTA will not lose the deposit made for Fall 2020. If the PISD allows fundraising in the Spring, PTA may plan a small simple fundraiser.

New Business

President Rasmussen introduced a motion for the PTA to offer a gift of \$25,000 to the Silvercrest Elementary School, allocating \$15,000 for the first phase of playground shade covering and \$10,000 for the Teacher Wishlist (Scholastic online magazine, Generation Genius and other items). The motion was presented at the General Meeting for a vote of approval. The motion was seconded and carried.

Principal Announcements, Lori Campbell

Ms. Campbell thanked the PTA for offering the sale of Silvercrest-themed masks. She shared the teachers' gratitude to the PTA for arranging the Jax Burger food truck to serve the teachers dinner on the Virtual Meet the Teacher Night. Ms. Campbell expressed thanks for the PTA's gift for the playground covering and the funds for the Teacher Wishlist items. Lastly, Principal Campbell thanked everyone for a great start to a very unusual year during this unprecedented time.

Adjournment

The meeting was adjourned at 6:49 p.m.

Victoria Tran, Secretary
Submitted as approved, September 25, 2020