

**Silvercrest Elementary PTA
General Meeting Minutes
March 23, 2023**

The General Meeting of the Silvercrest PTA was called to order on March 23, 2023 at 6:39 PM in the cafeteria at Silvercrest Elementary by President Melissa Henry.

Stephanie Boehm, Secretary, was present to record minutes. A quorum was established.

Dhara Mistry, 1st Vice President, led the members in the Pledge of Allegiance.

President Henry started off by welcoming everyone to the fourth General Meeting of the year and introducing herself.

Officer Reports

Secretary's Report, Stephanie Boehm:

The minutes of the PTA General Meeting held on January 26, 2023 were distributed through the PTA website. Hearing no corrections, the minutes were approved as submitted.

Treasurer's Report, Kelsey Tarpinian:

The Treasurer's report from 01/26/2023 to 03/20/2023 showed:

Beginning Balance	(01/26/2023)	\$	71,716.76
Deposits		\$	1,071.15
Expenditures		\$	9,620.05
Escrow		\$	40.50
Ending Balance	(03/20/2023)	\$	63,167.86

The balance held in escrow is for state and national dues. The report was filed for financial reconciliation.

President's Report, Melissa Henry:

President Henry thanked everyone for attending and listed some year-to-date accomplishments:

- The Read Across America week long event was very enriching ending with guest readers coming to read to every classroom.
- The second Book Fair of the year was a success.
- Field Day was a hot but very fun day for the kids leading into Spring Break.
- The two day Ability Awareness event was held during PE specials where kids learned about different people and abilities.

Calendar Dates

President Henry directed attention to the handouts on the entry table and the calendar on the back of the agenda that listed the events and activities for the PTA and school through the end of the school year.

Recruiting for 2023-2024 Committee Chair Positions

Ms. Henry said that the PTA is currently looking for volunteers to fill open chair positions for the 2023-2024 school year. Ms. Henry said that opportunities are available for a variety of interest and time commitments; some responsibilities are one-time events, some are seasonal and some are commitments throughout the entire year. Ms. Henry asked that if anyone is interested in learning more about open positions or volunteering to please let her know.

District News

President Henry shared noteworthy district news with the board, with topics including Big Art Day on March 25, the Pearland ISD Job Fair on April 1, the PISD Education Foundation Gala on April 1, and the District Talk Parent Forums (on April 6, April 13, and April 20 at the PISD ESC building).

Committee Reports

Spring Fundraiser (Apex Leadership Co.), Dhara Mistry, 1st Vice President:

Ms. Mistry shared that Spring Fundraiser with Apex Leadership Co. would be kicking off on April 12 and running for two weeks with the outdoor obstacle course event on April 21. Ms. Mistry said that sign-ups for volunteers would be going out soon and reminded everyone that no siblings were allowed but spectators are invited to attend as the event is outside. Ms. Mistry said there will be challenges made to the kids by Apex and lots of fun rewards and prizes. Ms. Mistry said that donors can sponsor kids based on a flat rate or per obstacle course completed. Ms. Mistry said information would be coming home soon in folders and posted on the website and Facebook.

Volunteer of the Year Nominations, Annette Wolff on behalf of Jennifer Fritz, Membership:

Ms. Wolff said that each year one or two volunteers are recognized as Volunteer of the Year for going above and beyond to support the school, students and staff while serving with integrity, compassion and upholding the core values of the PTA. Ms. Wolff said that the Volunteer of the Year Nominating Committee consists of Jennifer Fritz, Jerry Restrepo, and Anna Rueda, who will make a call for nominations, review nominations, and ultimately select the Volunteer of the Year. Ms. Wolff said the committee would be sending out information next week to begin the process.

Reflections, Julie Riley, Arts in Education Chair:

Ms. Riley reported that one student received an award at the State level in the Reflections competition and there will be an awards ceremony in San Antonio. Ms. Riley said that the last performance for this year will be for 3rd and 4th grade – *The Healthy Hip Hop Show* presented by the FLY Dance Company via Young Audiences of Houston – scheduled for May 15, 2023 at 9am.

Spring Family Fun Night, Patricia McLean, Family Fun Night Chair:

Ms. McLean shared that the Spring Family Fun Night is scheduled for Thursday, March 30, 2023 from 5:30-7:30pm at the Silverlake Park with games and activities for the kids. Ms. McLean said the Easter Bunny would be there along with food trucks and sign-ups for volunteers are on the PTA website.

Spirit Night, Anna Rueda, Retail Partners and Spirit Nights Chair:

Ms. Rueda reported that the PTA earned around \$198 from Smashburger and the Cane's spirit night is still being tallied. Ms. Rueda said that there will be two more spirit nights planned and likely the Chuck E Cheese spirit night in May.

Yearbook, Kim Booth, Yearbook Chair:

Ms. Booth that the deadline to order yearbooks is April 7, and the personalized pages will also need to be created and submitted before that time. Ms. Booth said the recognition ads are due April 13. Ms. Booth also asked that if anyone has any pictures to share from their child's classroom to add them to the online Treering folders.

4th Grade Recognition, Anna Rueda on behalf of Pallavi Ramu, 4th Grade Recognition Chair:

Ms. Rueda said that the 4th grade recognition committee has chosen the theme "Sailing Out of Silvercrest". Ms. Rueda said there will be decorations, activities, photo booths, Chick-Fil-A or pizza, and gifts for the kids. Ms. Wolff added that parents can participate and attend the celebration and invitations will be going out and that it is scheduled for the last day of school, May 25 starting at 9 am.

School Supplies, Jackie Bertrand, School Supplies Chair:

Ms. Henry reported on behalf of Ms. Bertrand that school supply orders are due by May 23.

New Business

Year End Gift to School

Ms. Henry said that each year, the PTA donated a year-end gift to the school. Ms. Henry reminded all that in January, the PTA voted to give \$2,304 to the school early in order to renew the digital subscription of the Learning A-Z Razz Kids reading app. Ms. Henry said that for the remainder of the gift, the Executive Board reviewed many options and recommended to undergo a Landscaping Beautification and Rock Garden project to help improve the appearance at the front of the school. Ms. Henry said the proceeds from the Spring Fundraiser will determine the exact amount that will be spent, but will not exceed the amount raised.

Ms. Henry moved that the Silvercrest PTA make the Landscaping Beautification and Rock Garden project the year-end gift to the school. The motion was seconded and carried.

Election of 2023-2024 Officers

Ms. Rueda, acting as Parliamentarian for the meeting, read the applicable sections of the Silvercrest PTA Bylaws regarding Officers and their Elections.

Ms. Kelly Anderson, chair of the Nominating Committee, presented the committee's report on behalf of Nominating Committee members Kelly Anderson, Kelsey Tarpinian, Anna Rueda, Stacie Muras, and

Shannon Farrimond. Ms. Anderson said that the Nominating Committee submitted the following nominees for the Silvercrest PTA for the 2023-2024 school year:

For President, Melissa Henry (returning)
For First Vice President of Fundraising, Julie Riley
For Second Vice President of Programs, Dhara Mistry
For Secretary, Nicole Perillo
For Treasurer, Kelsey Tarpinian (returning)

Ms. Anderson opened the floor for nominations for President. Hearing none, the nominations were closed. There being only one nominee, the chair declared Melissa Henry elected President.

Ms. Anderson then opened the floor for nominations for 1st Vice President of Fundraising. Hearing none, the nominations were closed. There being only one nominee, the chair declared Julie Riley elected 1st Vice President Fundraising.

Ms. Anderson then opened the floor for nominations for 2nd Vice President of Programs. Hearing none, the nominations were closed. There being only one nominee, the chair declared Dhara Mistry elected 2nd Vice President Programs.

Ms. Anderson then opened the floor for nominations for Secretary. Hearing none, the nominations were closed. There being only one nominee, the chair declared Nicole Perillo elected Secretary.

Ms. Anderson then opened the floor for nominations for Treasurer. Hearing none, the nominations were closed. There being only one nominee, the chair declared Kelsey Tarpinian elected Treasurer.

Ms. Anderson then introduced the officers of the Silvercrest PTA for the 2023-2024 school year, offered congratulations and thanked all for being willing to serve on the PTA.

Announcements

Ms. Henry made announcements including closed campus dates on the calendar, STAAR testing dates, and Teacher Appreciation Week. Ms. Henry also asked everyone present to please check the Lost & Found as those items will be donated again by the end of the month.




Adjournment

The meeting was adjourned at 7:05 PM.

Stephanie Boehm, Secretary
DRAFT, April 30, 2023



GENERAL MEMBERSHIP MEETING AGENDA

Call to Order / Quorum Confirmation with Stephanie Boehm	Melissa Henry
Pledge of Allegiance	Dhara Mistry
Approval of Minutes from January 26, 2023	Stephanie Boehm
Treasurer's Report	Kelsey Tarpinian
President's Report <ul style="list-style-type: none"> Accomplishments Recruiting for 2023-2024 Committee Chair Positions Email Melissa Henry at silvercrestptapresident@gmail.com if interested District News – Big Arts Day, Saturday, March 25th Join PTA; Like what we do and want to join? Scan Here → 	Melissa Henry 
Committee Reports <ul style="list-style-type: none"> Fundraising – Apex Leadership Co. Programs – Volunteer of the Year Nominations Arts in Education and Reflections Family Fun Nights Spirit Nights, Retail Partners / Consumer Loyalty Yearbook – Deadline is April 7th! To order a yearbook, scan here → 	Dhara Mistry Annette Wolff Julie Riley Patricia McLean Anna Rueda Kimberly Booth
New Business <ul style="list-style-type: none"> Election of 2022-2023 Officers – VOTE Year-End Gift to the School – VOTE 	Kelly Anderson Melissa Henry
Announcements <ul style="list-style-type: none"> Volunteer Opportunities (regularly check the PTA website) Swap Shop Volunteers opportunities: Click here or scan → Upcoming Dates to Note: <ul style="list-style-type: none"> Spring Family Fun Night – March 30th at the park Closed Campus Days: (No visitors on campus) <ul style="list-style-type: none"> April 24-28 (STAAR Reading Testing) May 8-12 (STAAR Math Testing) No school – April 7, April 10 Teacher Appreciation Week – May 1-5 Lost and Found Clean Up! 	Melissa Henry
Principal Announcements	Stacie Muras
Adjourn	Melissa Henry

Upcoming Meetings / Events

Wed and Thurs, March 22-23, 2023	Abilities Awareness Event (during PE classes)
Thurs, March 23, 2023, at 6:30-7:30pm	4th PTA General Membership Meeting (Cafeteria)
Fri, March 24, 2023	3rd Grade Field Trip
Sat, March 25, 2023	Garden Clean Up by Boy Scouts
Sat, March 25, 2023, at 10am-2pm	District-Wide "Big Art Day" (Pearland Town Center Pavillion)
Mon, March 27, 2023, 6:15pm	Pearland ISD Council of PTAs Meeting (PACE Center)
Thurs, March 30, 2023, 5:30-7:30	Spring PTA in the Park Event
Fri, March 31, 2023	Last day to submit general photos for the yearbook; Last day to collect lost & found items
Saturday, April 1, 2023, 8:30-10:30am	Pearland ISD Job Fair at Pearland High School
Saturday, April 1, 2023, 6pm	Pearland ISD Education Foundation Gala
Wed, April 5, 2023, after school	Apex Fundraiser Teacher Huddle Meeting (Multi-Purpose)
April 6 th , 13 th , 20 th , 2023 at 6:00-7:00pm	Pearland ISD District Talk & Parent Forums at 1928 N. Main
Thurs, April 6, 2023	1st Grade Field Trip
Fri, April 7, 2023, All Day	Last Day to Submit Customized Yearbook Pages and Ads
Fri, April 7, 2023	School Holiday (Good Friday)
Mon, April 10, 2023	School Holiday (Easter Monday)
Tues, April 11, 2023	Spring Fundraiser Kickoff Pep Rally (Apex Leadership Co.)
April 12-20, 2023	Leadership Lesson Days (Apex on campus all day)
Wed, April 12, 2023	Drop Everything And Read (DEAR) Day and PJ Day
Fri, April 14, 2023	Kindergarten Field Trip
Tues, April 18, 2023, at 9:00am	Principal/President Monthly Meeting
Tues, April 18, 2023	District Track Meet for qualifying 3rd and 4th graders (weather delay day: Fri, April 21st)
Wed, April 19, 2023, at 9:00-10:15am	PTA Executive Board Meeting (Multipurpose Room)
Thurs, April 20, 2023	Volunteer Appreciation Day
Fri, April 21, 2023, All Day	Obstacle Course Day! Spring Fundraiser event day (Apex) Alternate event day for bad weather: Wed, May 3, 2023
April 24-28, 2023, All Day	Closed Campus; no visitors (STAAR Testing)
Wed, April 26, 2023	STAAR Reading Testing (3rd and 4th grades)
May 1-5, 2023, All Day	Teacher Appreciation Week
May 8-12, 2023, All Day	Closed Campus; no visitors (STAAR Testing)
Wed, May 10, 2023	STAAR Math Testing (3rd and 4th grades)
Mon, May 15, 2023, at 9:00-9:45am	Young Audiences of Houston: The Healthy Hip Hop Show (3rd and 4th Grades)
Mon, May 15, 2023, 6:15pm	Pearland ISD Council of PTAs Meeting (PACE Center)
Tues, May 16, 2023, at 9:00am	Principal/President Monthly Meeting
Wed, May 17, 2023, at 9:00-10:15am	PTA Executive Board Meeting (VIP Room)
Thurs, May 18, 2023, at 6:30-7:30pm	Final PTA General Membership Meeting (Cafeteria)
Wed, May 24, 2023, at 2pm	End of 4th 9-weeks and 4th grade talent show
Thurs, May 25, 2023	Last Day of School! 4th Grade Recognition Celebration and Early release at 12:55pm
July 21-23, 2023	PTA LAUNCH Training in Dallas

Our final general meeting of the school year is May 18, 2023!

Silvercrest Elementary PTA FY 2022

Treasurer's Report

01/23/2023 - 03/20/2023

Silvercrest Elementary PTA Treasurer's Report

Income and Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Ability Awareness	-	-	-	-\$150.00	\$150.00
Reading Enrichment	-	-	-\$381.72	-\$3,500.00	\$3,118.28
Arts in Education	-	-	-\$1,209.40	-\$3,500.00	\$2,290.60
Bank Fee	-	\$7.00	-\$28.00	-\$100.00	\$72.00
Building & Grounds	-	-	-	-\$3,800.00	\$3,800.00
Bulletin Boards	-	-	-	-\$250.00	\$250.00
Carryover from Previous Year	-	-	-	\$34,182.32	-\$34,182.32
Carryover to Next Year	-	-	-	-\$15,000.00	\$15,000.00
Communications/Public Relations	-	-	-	-\$500.00	\$500.00
Community Outreach	-	\$116.88	-\$208.58	-\$250.00	\$41.42
Council Dues	-	-	-\$75.00	-\$75.00	-
Donations	\$78.55	-	\$80.55	\$2.00	\$78.55
Executive - Administrative	-	-	-	-\$750.00	\$750.00
Executive - Historian	-	-	-	-\$100.00	\$100.00
Executive - Insurance	-	-	-\$845.00	-\$845.00	-
Executive - Secretary	-	-	-\$10.95	-\$100.00	\$89.05
Executive - Training	-	-	-\$3,243.27	-\$4,000.00	\$756.73
Executive - Treasurer	-	-	-\$253.98	-\$300.00	\$46.02
Fall Fundraiser	-	-	\$42,333.37	\$42,333.37	-
Family Fun Nights	-	\$270.00	-\$600.01	-\$3,212.01	\$2,612.00
Field Day	-	\$4,450.51	-\$4,450.51	-\$8,000.00	\$3,549.49
Fourth Grade Recognition	-	\$848.65	-\$848.65	-\$4,000.00	\$3,151.35
Grants	-	-	-	-\$20.00	\$20.00
Health & Safety/Healthy Lifestyle	-	-	-\$1,436.51	-\$1,436.51	-
Hospitality	-	\$1,094.27	-\$2,714.25	-\$5,500.00	\$2,785.75
Library	-	-	-\$662.26	-\$3,000.00	\$2,337.74
Membership Dues	-	-	\$1,423.50	\$1,423.50	-
Membership/CIP	-	-	-\$47.79	-\$1,600.00	\$1,552.21
NSF Check	-	-	-	-	-
NSF Check Reimbursement	-	-	-	-	-
PISD Education Foundation Donation	-	-	-	-\$1,000.00	\$1,000.00
Programs	-	-	-\$138.87	-\$900.00	\$761.13
Project Graduation Donation	-	-	-	-\$500.00	\$500.00
Retail Partner - Box Tops, Grocery & Share Cards	\$714.20	-	\$1,385.90	\$1,350.00	\$35.90
Retail Partner -Spirit Nights	\$278.40	-	\$2,403.15	\$3,900.00	-\$1,496.85
School Supplies	-	-	\$1,898.35	\$1,898.35	-
Spirit Day	-	-	-\$429.45	-\$800.00	\$370.55

Income and Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Spirit Wear	-	-	\$916.56	\$416.56	\$500.00
Spring Fundraiser	-	-	-	\$14,000.00	-\$14,000.00
Square/Paypal Processing Fees	-	-	-	-\$150.00	\$150.00
STEP Tutoring	-	\$103.76	-\$208.91	-\$1,000.00	\$791.09
Storage Fees	-	-	-	-\$2,450.00	\$2,450.00
Student Directory	-	-	-\$450.00	-\$450.00	-
Technology	-	-	-	-\$100.00	\$100.00
VIP Room	-	\$424.98	-\$949.23	-\$1,500.00	\$550.77
Volunteer Coordinator	-	-	-	-\$400.00	\$400.00
Year End Gift to School 2022-2023	-	\$2,304.00	-\$2,304.00	-\$25,000.00	\$22,696.00
Yearbook	-	-	-	-\$150.00	\$150.00
Income and Expenses Totals	\$1,071.15	-\$9,620.05	\$28,945.04	\$5,117.58	\$23,827.46

Off Budget	Income	Expenses	Year to Date	Net Budget	More/-Less
Escrow - State & National Dues	-	-	\$40.50	-	\$40.50
Escrow - State Sales Tax	-	-	-	-	-
Carryover from Previous Year - Escrow	-	-	-	-	-
Carryover to Next Year - Escrow	-	-	-	-	-
Off Budget Totals	-	-	\$40.50	-	\$40.50

Grand Totals	Income	Expenses	Year to Date	Net Budget	More/-Less
	\$1,071.15	-\$9,620.05	\$28,985.54	\$5,117.58	\$23,867.96

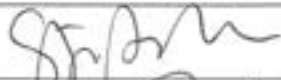


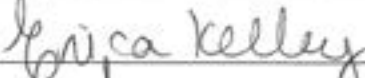
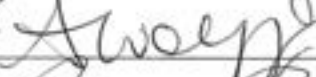


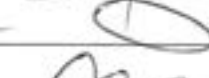

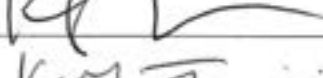
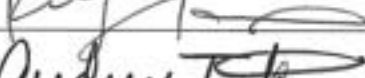
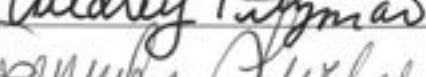
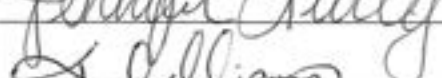
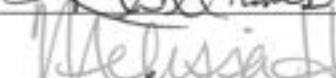

Bank Account Balances	01/23/2023	03/20/2023	Last reconciled	Summary for the Period	
Wells Fargo Checking Account	\$71,716.76	\$63,167.86	Never	Starting Total	\$71,716.76
Totals	\$71,716.76	\$63,167.86		Income	\$1,071.15
				Expenses	-\$9,620.05
				Ending Total	\$63,167.86

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Submitted by:

Name: _____ Signature: _____ Date: _____

PTA General Board Meeting
March 23, 2023
Sign-In Sheet

Printed Name	Signature
Stephanie Boehm	
Nicole Perillo	
Stacie Mura	
Erica Kelley	
Annette Wolff	
Meredith Ball	
Dhana Misty	
Shannon Farrington	
Anna Rueda	
Kelly Anderson	
Kelsey Tarpinian	
Audrey Titzman	
Jennifer Lively	
RiAnea Williams	
Melissa Henry	
Julie Riley	