

**Silvercrest Elementary PTA  
General Meeting Minutes  
March 24, 2022**

The March General meeting of the Silvercrest PTA was called to order on March 24, 2022 at 6:31 PM in the Silvercrest Cafeteria by PTA President, Angela Perez. Stephanie Boehm, Secretary, being present. A quorum was established.

Tangeka Turner, 2<sup>nd</sup> Vice President, led the members in the Pledge of Allegiance.

The minutes of the PTA General Meeting held on January 27, 2022 were distributed via the PTA website. The minutes were approved as submitted.

**Officer Reports**

President Perez started off by welcoming everyone to the fourth General Meeting.

**Treasurer's Report, Victoria Tran (please see attachments):**

The Treasurer's report from 01/27/2022 to 03/24/2022 showed:

Beginning Balance (01/27/2022)	\$ 66,153.20
Deposits	\$ 1,151.14
Expenditures	\$ -582.29
Escrow	\$ 0.00
Ending Balance (03/24/2022)	\$ 66,722.05

The report was filed for financial reconciliation.

**President's Report, Angela Perez (please see attachments):**

President Perez acknowledged and thanked the Executive Board Members that were in attendance. Ms. Perez also acknowledged and thanked the Silvercrest teachers, staff, and administrators for their hard work and dedication to our students. President Perez asked attendees to note that following the PTA meeting, there would be 30 minute interactive Zumba class with instructor Melissa Wilson, who graciously volunteered her time.

Next, President Perez thanked members for their volunteer services:

- \* Tangeka Turner for the night's General PTA meeting program.
- \* Julie Dahl for the March school bulletin board and calendar display.
- \* Samye Peterson and Sarah Hawks for the Rodeo BBQ themed Hospitality Luncheon.
- \* Anna Rueda for organizing the Panera Bread Spirit Night and to all those who participated.
- \* Marla Jones for beginning planning for the 4<sup>th</sup> Grade Recognition program.
- \* Missy Locklear for resuming the duties of making the PTA's copies and flyers.
- \* Monica Rasmussen for the upcoming Book Fair.

- \* Ankita Choudhary and the Family Fun Nights committee for planning Spring PTA in the Park next Tuesday, March 29.
- \* Jerry Restrepo for clearing the flower beds and distributing the seeds to the teachers.
- \* Carolyn Collier for the hard work on the last Spirit Day of the year.
- \* Susan Lallo for collecting photos for the yearbook.
- \* Dhara Mistry for organizing the Spring Fundraiser with Boon Supply and her enthusiasm in promotion.
- \* Julie Riley for planning the International Festival, even though it was unfortunately cancelled.
- \* Ongoing thanks to Candy Edeker for updating the website with new dates and events and to Courtney Dale for always being on top of the monthly newsletters and Sunday emails.
- \* And to all officers for their continued dedication and hard work.

### **2022-2023 Committee Chair Positions**

President Perez then stated that the PTA is currently looking for volunteers to fill the open chair positions for the 2022-2023 school year. Opportunities are available for a variety of interests and time commitments to benefit the PTA, the students, and the school. Available positions are:

- Community Outreach
- Field Day
- Fourth Grade Recognition
- Grants
- Historian
- Hospitality Co-Chair
- Legislative
- Membership
- MVIP (Male Volunteers in Public Schools)
- Public Relations/Communications
- School Supplies
- Spirit Day Co-Chair
- Stallion Stampede
- STEP (Student Tutorial Enrichment Program)
- Technology
- VIP (Volunteers in Public Schools) Room Coordinator
- Yearbook

President Perez asked that all help in recruiting new chairs and please reach out to anyone who may be interested.

### **Silvercrest PTA Volunteer of the Year**

President Perez then noted that a committee has been appointed to select the Silvercrest PTA Volunteer of the Year for this school year. The individual receiving the award for the Silvercrest campus will then move onto the council level to be considered for the PISD Council Volunteer of the Year. The committee will be sending out information soon via the PTA Facebook page.

## **Committee Reports**

### **Spring Fundraiser, Dhara Mistry, 1<sup>st</sup> Vice President:**

Dhara Mistry reported that the Spring Fundraiser closed with a total raised of \$2,750.26. For background on the fundraiser selection, the Boon Supply catalog partnership was chosen to work within COVID-19 precautions since transmission rates at the time were at their peak. Given the circumstances, the fundraiser was an overall success. Ms. Mistry reported that the donut party winning classes are as follows: Special Ed – Benavides, Pre-K – Castleberry, Kindergarten – tie Boyes/Rice, 1<sup>st</sup> – Holder, 2<sup>nd</sup> – Oles, 3<sup>rd</sup> – Gardner, and 4<sup>th</sup> – Jones. The three teachers with the highest class sales winning the \$25 gift cards were Ms. Jones, Mrs. Gardner, and Ms. Boyes. Ms. Mistry said the individually packaged prizes are scheduled to arrive in three weeks and will be distributed then, but the donut parties will be Friday. Ms. Mistry thanked everyone for their participation in the fundraiser and looks forward to next year's fundraising.

### **PTA Volunteer of the Year, Annette Wolff, Membership Chair:**

Annette Wolff, the Membership committee chair, stated that every year the PTA recognizes a Volunteer of the Year based on nominations from the public. Ms. Wolff noted that a flyer, Facebook post, and email would be going out with Volunteer of the Year nomination information, and asked for submissions of nominations. Ms. Wolff asked that nominations include a few sentences about why the individual is being nominated, and noted that submissions are due by April 15.

### **Spirit Nights, Anna Rueda, Spirit Nights Chair:**

President Perez reported on behalf of Anna Rueda, Spirit Nights chair, that Marco's Pizza Night in February was a success and thank you to everyone who came out and supported the PTA (the total raised is still pending). Ms. Perez gave a thank you to all who also came out to support Panera Bread Spirit Night despite the issues with the location confusion. Since September of 2021, Spirit Nights have earned a total of \$2500 through the retail partner programs, which includes spirit nights, Amazon Smile, Box Tops, Kroger, and Randall's. There are two more upcoming Spirit Nights this year; Rollie's Frozen Custard will be on April 20 and Chuck E Cheese will be on May 18, 3-9pm. Chuck E Cheese himself will be visiting that day at dismissal time to get the kids excited for Spirit Night.

### **Book Fair, Monica Rasmussen, Book Fair Chair:**

Monica Rasmussen reported that the Book Fair setup was completed and that the Book Fair will run next week from March 28 to March 31, with late night being Tuesday March 29 from 4:30 to 5:30pm. Book Fair information and a flyer will be coming home this week.

## **New Business**

### **End of Year Gift**

Ms. Perez stated that as Ms. Mistry mentioned, the PTA did not reach the \$10,000 goal for the Spring Fundraiser. The updated quote from Ms. Campbell for the playground shade covering has now increased to \$14,500 due to rising costs of materials and labor. With those items in mind, Ms. Perez said the PTA still intends to gift the playground shade covering to the school. At the March Executive Board Meeting, the members present voted to use the funds from the Fall 2021 Boosterthon Fundraiser to make up the difference of the cost for the shade covering. Ms. Perez said that this is being presented to the general

membership for a vote. Ms. Mistry moved that the Silvercrest PTA provide the balance for the End of Year gift of a shade covering for the playground with the funds from the Fall Boosterthon Fundraiser. The motion was seconded and carried.

### **Election of 2022-2023 Officers**

Tangeka Turner, 2<sup>nd</sup> Vice President, read the bylaws regarding officers and their elections.

Julie Riley, the chair of the Nominating Committee, presented the committee report on behalf of the committee consisting of herself, Dhara Mistry, and Annette Wolff. Ms. Riley submitted the following nominees: for President, Melissa Henry; for 1<sup>st</sup> Vice President, Dhara Mistry; for 2<sup>nd</sup> Vice President, Annette Wolff; for Secretary, Stephanie Boehm; and for Treasurer, Kelsey Tarpinian.

President Perez opened the floor for nominations for President. Hearing none, the nominations were closed. There being only one nominee, the chair declared Melissa Henry elected President.

President Perez then opened the floor for nominations for 1<sup>st</sup> Vice President. Hearing none, the nominations were closed. There being only one nominee, the chair declared Dhara Mistry elected 1<sup>st</sup> Vice President.

President Perez then opened the floor for nominations for 2<sup>nd</sup> Vice President. Hearing none, the nominations were closed. There being only one nominee, the chair declared Annette Wolff elected 2<sup>nd</sup> Vice President.

President Perez then opened the floor for nominations for Secretary. Hearing none, the nominations were closed. There being only one nominee, the chair declared Stephanie Boehm elected Secretary.

President Perez then opened the floor for nominations for Treasurer. Hearing none, the nominations were closed. There being only one nominee, the chair declared Kelsey Tarpinian elected Treasurer.

Ms. Perez then introduced the officers of the Silvercrest PTA for the 2022-2023 school year. Ms. Perez thanked all for being willing to serve the PTA.

### **Principal Announcements, Lori Campbell**

Ms. Campbell thanked the PTA for the BBQ Hospitality Luncheon and for the gift of the playground shade covering. Ms. Campbell said she was looking forward to the night's Zumba, PTA in the Park, Book Fair and all the upcoming end of year events.

### **Adjournment**

The meeting was adjourned at 6:51 PM.

Stephanie Boehm, Secretary  
Approved as Submitted, April 5, 2022

**Silvercrest Elementary PTA – General Board Meeting**

**March 24, 2022**

**AGENDA**

Call to Order/Quorum Confirmation with Stephanie Boehm	Angela Perez
Pledge	Dhara Mistry
Approval of Minutes	Stephanie Boehm
Treasurer’s Report	Victoria Tran
President’s Report	Angela Perez
Committee Reports	
A. Dhara Mistry – Spring Fundraiser update	
B. Annette Wolff – Volunteer of the Year Nominations	
C. Anna Rueda – Spirit Nights	
D. Other Committees?	
New Business	
A. End of Year Gift to the School - VOTE	
Election of 2022-2023 Officers	
Principal Announcements	Lori Campbell
Adjourn	

# CALENDAR

## March

- 23 Executive Board Meeting, 9:00 am
- 23 Report Cards
- 23 Panera Bread Spirit Night, 4-8 pm
- 24-25 Book Fair Set Up
- 24 Hospitality Luncheon
- 24 **General PTA Meeting, 6:30 pm**
- 25 Spring Fundraiser Prize Distribution
- 26 PISD Big Art Day, 10 am- 2pm, Pearland Town Center
- 26 PISD Education Foundation Gala, 6:00 pm
- 28-31 Book Fair
- 29 Late Night Book Fair, 4:30-5:30 pm
- 29 Spring PTA in the Park, 5:30-7:00 pm

## April

- 1 Book Fair Breakdown
- 8 Deadline to submit photos for 4<sup>th</sup> Grade Recognition
- 12 4<sup>th</sup> grade field trip to Crocodile Encounters
- 12 PISD Board Meeting, 5:00 pm
- 12 PTA Swap Shop, 5-7 pm
- 13 Progress Reports
- 14 Hospitality Luncheon
- 15 Deadline to submit Volunteer of the Year nominees
- 15-18 No School: Easter Break
- 20 Executive Board Meeting, 9:00 am

## May

- 2-6 Teacher Appreciation Week - Hospitality
- 4 Progress Reports
- 10-11 4<sup>th</sup> grade STAAR testing
- 10 PTA Swap Shop, 5-7 pm
- 16 PISD Council of PTAs Meeting, 6:15 pm
- 18 Executive Board Meeting, 9:00 am
- 19 **General PTA Meeting, 6:30 pm**
- 20 CIP Deadline
- 23 Field Day
- 24 PISD Board Meeting, 5:00 pm
- 26 4<sup>th</sup> Grade Recognition
- 26 Report Cards
- 26 Early Dismissal, 12:55/Last Day of School
- 27 No School: Staff Workday
- 30 Memorial Day

# Silvercrest Elementary PTA FY 2021

## Treasurer's Report

01/27/2022 - 03/24/2022

Income and Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Accelerated Reader	-	-	-	-\$3,500.00	\$3,500.00
Arts in Education	-	-	-	-\$4,500.00	\$4,500.00
Bank Fee	-	\$7.00	-\$21.00	-\$100.00	\$79.00
Building & Grounds	-	-	-	-\$3,800.00	\$3,800.00
Bulletin Boards	-	-	-\$63.59	-\$100.00	\$36.41
Carryover from Previous Year	-	-	-	\$31,706.96	-\$31,706.96
Carryover to Next Year	-	-	-	-\$15,000.00	\$15,000.00
Communications	-	-	-	-\$100.00	\$100.00
Community Outreach	-	-	-\$104.27	-\$100.00	-\$4.27
Council Dues	-	-	-\$75.00	-\$75.00	-
Disability Awareness	-	-	-	-\$150.00	\$150.00
Donations	-	-	-	-	-
Executive - Administrative	-	\$54.02	-\$338.33	-\$499.96	\$161.63
Executive - Historian	-	-	-	-\$100.00	\$100.00
Executive - Insurance	-	-	-\$845.00	-\$845.00	-
Executive - Secretary	-	-	-	-\$75.00	\$75.00
Executive - Training	-	-	-\$1,351.58	-\$3,000.00	\$1,648.42
Executive - Treasurer	-	-	-\$41.14	-\$300.00	\$258.86
Fall Fundraiser	-	-	\$36,326.85	\$36,326.85	-
Family Fun Nights	-	\$248.72	-\$2,003.78	-\$3,600.00	\$1,596.22
Field Day	-	-	-	-\$7,000.00	\$7,000.00
Fourth Grade Recognition	-	-	-	-\$3,000.00	\$3,000.00
Grants	-	-	-	-\$20.00	\$20.00
Health & Safety	-	-	-\$326.40	-\$550.00	\$223.60
Healthy Lifestyles	-	-	-	-\$1,000.00	\$1,000.00
Hospitality	\$300.44	\$272.55	\$226.84	-\$4,500.00	\$4,726.84
Library	-	-	-\$628.99	-\$3,000.00	\$2,371.01
Membership Dues	\$5.50	-	\$1,507.00	\$2,558.00	-\$1,051.00
Membership/CIP	-	-	-\$142.45	-\$1,600.00	\$1,457.55
NSF Check	-	-	-	-	-
NSF Check Reimbursement	-	-	-	-	-
PISD Education Foundation Donation	-	-	-	-\$1,000.00	\$1,000.00
Programs	-	-	-	-\$900.00	\$900.00
Project Graduation Donation	-	-	-	-\$500.00	\$500.00
<b>Income and Expenses Totals</b>	<b>\$1,151.14</b>	<b>-\$582.29</b>	<b>\$35,013.59</b>	<b>\$11,026.85</b>	<b>\$23,986.74</b>

Income and Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Public Relations	-	-	-	-\$500.00	\$500.00
Retail Partner - Box Tops, Grocery & Share Cards	\$640.24	-	\$1,239.14	\$2,850.00	-\$1,610.86
Retail Partner -Spirit Nights	\$185.40	-	\$831.43	\$5,900.00	-\$5,068.57
School Supplies	-	-	\$488.73	-	\$488.73
Spirit Day	-	-	-\$223.68	-\$800.00	\$576.32
Spirit Wear	-	-	\$1,396.18	\$500.00	\$896.18
Spring Fundraiser	-	-	-	\$7,000.00	-\$7,000.00
Square/Paypal Processing Fees	\$19.56	-	-\$124.88	-\$150.00	\$25.12
STEP Reading Enrichment	-	-	-	-\$1,000.00	\$1,000.00
Storage Fees	-	-	-	-\$2,100.00	\$2,100.00
Student Directory	-	-	-\$450.00	-\$500.00	\$50.00
VIP Room	-	-	-\$262.49	-\$1,400.00	\$1,137.51
Volunteer Coordinator	-	-	-	-\$300.00	\$300.00
Year End Gift to School 2021-2022	-	-	-	-\$10,000.00	\$10,000.00
Yearbook	-	-	-	-\$150.00	\$150.00
<b>Income and Expenses Totals</b>	<b>\$1,151.14</b>	<b>-\$582.29</b>	<b>\$35,013.59</b>	<b>\$11,026.85</b>	<b>\$23,986.74</b>

Off Budget	Income	Expenses	Year to Date	Net Budget	More/-Less
Escrow - State & National Dues	-	-	-	-	-
Escrow - State Sales Tax	-	-	\$1.50	-	\$1.50
Carryover from Previous Year - Escrow	-	-	-	-	-
Carryover to Next Year - Escrow	-	-	-	-	-
<b>Off Budget Totals</b>	<b>-</b>	<b>-</b>	<b>\$1.50</b>	<b>-</b>	<b>\$1.50</b>

Grand Totals	Income	Expenses	Year to Date	Net Budget	More/-Less
	\$1,151.14	-\$582.29	\$35,015.09	\$11,026.85	\$23,988.24

Bank Account Balances	01/27/2022	03/24/2022	Last reconciled	Summary for the Period	
Wells Fargo Checking Account	\$66,153.20	\$66,722.05	03/20/2022	Starting Total	\$66,153.20
<b>Totals</b>	<b>\$66,153.20</b>	<b>\$66,722.05</b>		Income	\$1,151.14
				Expenses	-\$582.29
				Ending Total	\$66,722.05

*Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.*

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_