

**Silvercrest Elementary PTA  
General Meeting Minutes  
November 17, 2022**

The General Meeting of the Silvercrest PTA was called to order on November 17, 2022 at 6:35 PM in the cafeteria at Silvercrest Elementary by President Melissa Henry.

Stephanie Boehm, Secretary, was present to record minutes. A quorum was established.

Dhara Mistry, 1<sup>st</sup> Vice President, led the members in the Pledge of Allegiance.

President Henry started off by welcoming everyone to the General Meeting and directed attention to the handouts and flyers on the entry table. President Henry introduced herself and then introduced the other Executive Officers present: Dhara Mistry as 1<sup>st</sup> Vice President Fundraising, Annette Wolff as 2<sup>nd</sup> Vice President Programs, Stephanie Boehm as Secretary, and Kelsey Tarpinian as Treasurer.

**Officer Reports**

**Secretary's Report, Stephanie Boehm:**

The minutes of the PTA General Meeting held on September 22, 2022 were distributed through the PTA website. One correction was made: to add the held balance in escrow to the financial report section, in the amount of \$765 for state and national dues. With no other corrections, the minutes were approved as submitted.

**Treasurer's Report, Kelsey Tarpinian:**

The Treasurer's report from 09/20/2022 to 11/14/2022 showed:

Beginning Balance	(09/20/2022)	\$	37,929.76
Deposits		\$	19,918.73
Expenditures		\$	5,916.74
Escrow		\$	40.50
Ending Balance	(11/14/2022)	\$	51,931.45

The balance held in escrow is for state and national dues. The report was filed for financial reconciliation.

**President's Report, Melissa Henry:**

President Henry listed some year-to-date accomplishments:

- The Fall Family Fun Night was a fun event with a great turnout.
- The Book Fair was very successful.
- The Books Between Kids Book Drive was a huge success with the final count at double the goal.
- Red Ribbon week was a great week ending with a parade by the students.
- The Food Drive goal was surpassed with donations going to the Pearland Neighborhood Center.
- Hospitality provided several luncheons and treats for teachers and staff already this year.

### **Installation of the 3<sup>rd</sup> Playground Shade Structure**

President Henry announced that over the Thanksgiving break, the 3<sup>rd</sup> playground shade structure donated to the school by the PTA for the 2021-2022 year end gift will be installed.

### **Join PTA**

President Henry encouraged all present to join the PTA and to help recruit other parents, family members, and community members into the PTA membership. Ms. Henry directed attention to the QR code on the agenda which contained a link to [joinPTA.org](https://joinPTA.org).

### **Addition of New Board Members**

Ms. Henry announced that two members have joined the Executive Board: Jennifer Lively as the Volunteer Coordinator Chair, and Amanda Lee as the Stallion Stampede Chair (in preparation for next school year).

### **Committee Reports**

#### **Fall Fundraiser (Boosterthon), Dhara Mistry, 1<sup>st</sup> Vice President:**

Ms. Mistry shared information about the results of the Boosterthon Fall Fundraiser; the total raised was \$39,816, which amounts to \$118 raised per student. Ms. Mistry shared a handout with statistics (attached) of the current and past Boosterthon fundraisers; since 2016 the SC PTA has raised over \$200,000 using Boosterthon. Ms. Mistry said the kids all had a great time at the Glow Run and pictures were posted on the Facebook pages.

#### **Reflections, Julie Riley, Arts in Education Chair:**

Ms. Riley announced that the Reflections contest judging took place with 16 total entries from Silvercrest. Ms. Riley said that the Reflections Celebration for all advancing and placing entries will happen after the General PTA Meeting in January.

Ms. Riley also shared that Silvercrest PTA resumed performances for students at the school this year, and 2<sup>nd</sup> grade enjoyed *Cool Chemistry*, presented by Houston Museum of Natural Science.

Upcoming performances include:

- Pre-K through 1<sup>st</sup> grade – *Rhyme, Reason, and Shadow Puppetry* presented by the Puppet Pizzazz via Young Audiences of Houston – scheduled for January 27, 2023
- 3<sup>rd</sup>-4<sup>th</sup> grade – *The Healthy Hip Hop Show* presented by the FLY Dance Company via Young Audiences of Houston – scheduled for May 15, 2023
- All Grades – *Don't Let the Pigeon Drive the Bus!* Presented by Main Street Theater – scheduled for February 8, 2023

#### **Fall Family Fun Night, Patricia McLean, Family Fun Night Chair:**

Ms. Henry shared on behalf of Ms. McLean that the Fall Family Fun Night was a great time and thanked all volunteers and attendees. Ms. Henry said that the upcoming Winter Wonderland Family Fun Night is scheduled for December 8 from 5:30-7:30pm in the cafeteria. Ms. Henry announced that Santa and Mrs. Claus will be there for pictures, there will be food available for purchase and crafts and activities for kids.

**Membership Report, Jennifer Fritz, Membership Chair:**

Ms. Henry reported on behalf of Ms. Fritz that the PTA was short of 26 members to reach the membership goal of having 100% of last year's membership. Ms. Henry said the cost of membership is \$10, which goes towards state and national dues and helps fund activities and events at Silvercrest. Ms. Henry reiterated that everyone can join, family members, grandparents, neighbors, and students. Ms. Henry referenced the QR code on the agenda with the link to join.

**Spirit Night, Anna Rueda, Retail Partners and Spirit Nights Chair:**

Ms. Rueda reported that the last several spirit nights were successful: Jimmy Changas made over \$600, Mod Pizza made \$209, and Grace Pizza and Shakes had a large attendance and made \$273. The next spirit night is Kendra Scott for online shopping the first weekend of December (midnight to midnight December 3<sup>rd</sup> to 4<sup>th</sup>) or in-person shopping at the Baybrook location (December 4 from 12-2pm).

**STEP Tutoring & Reading Enrichment, Shannon Farrimond, STEP & Reading Enrichment Chair:**

Ms. Henry reported on behalf of Ms. Farrimond that the STEP program is in full swing with tutors reading 30 minutes each week with a 1<sup>st</sup> grader to bolster reading skills and confidence. Ms. Henry said the STEP program has 18 students receiving services.

Ms. Henry also reported that the Books Between Kids Book Drive for reading enrichment was a huge success, with 1,544 books collected (well over double the goal of 700 books). The books were donated to Books Between Kids, where underprivileged children get to shop a book fair for free. Ms. Henry said that 4<sup>th</sup> grade won a donut party for having the most books collected for their grade.

**Community Outreach, Sarah Hawks, Community Outreach Chair:**

Ms. Henry reported on behalf of Ms. Hawks that the Food Drive was a huge success with 2,285 items donated to the Pearland Neighborhood Center. Ms. Henry said 3<sup>rd</sup> grade won a donut party for having the most items donated.

Ms. Henry said the Swap Shop is in need of socks, underwear, and shoes, so the PTA will be doing a Seats and Feets drive to collect those donated items from December 1-8. Ms. Henry said the grade with most items collected will win a party.

**Yearbook, Kim Booth, Yearbook Chair:**

Ms. Booth said that the yearbook designing is going well and showed a preview of the cover. Ms. Booth said she is looking into hosting a workshop session to help those who need assistance with designing their yearbook pages. Ms. Booth also said April 7, 2023 is the deadline to order, and provided a QR code to Treering for purchasing or adding photos.

**New Business**

**Fall Fundraiser 2023 Vote**

Ms. Henry reported that the Executive Board met and made the recommendation to sign a contract now to secure the full-service offering with Boosterthon for the Gallop and Glow Run Fall 2023 fundraiser.

Ms. Mistry said the event dates would kick off on September 14, 2023 and conclude with the Glow Run on September 22, 2023.

Ms. Mistry moved that the Silvercrest PTA sign a contract with Boosterthon to provide the full-service offering Glow Run for the Fall 2023 Fundraiser. The motion was seconded and carried unanimously.

### **PTA Bylaws and Standing Rules Committee**

Ms. Henry gave notice that a committee to review the bylaws and standing rules will be appointed, and the proposed changes and recommendations will be voted on at the next General Meeting.

### **Volunteer Opportunities**

Ms. Lively reported that there is a standing volunteer list that can be pulled from for any volunteer needs that arise.

### **Swap Shop Volunteer Needs**

Ms. Henry said that the district Swap Shop is a resource that services many students in need every month at their community closet. Students can go to the Swap Shop and exchange clothes they have outgrown for a different size or pick out clothes with vouchers received from the school. Ms. Henry said the upcoming Seats and Feets Drive is going towards the Swap Shop. Ms. Henry said that volunteers are needed to work at the Swap Shop once a month and during other times to help with organizing and sorting clothes; a QR code to the signup was located on the back of the agenda.

### **Lost and Found Cleanup**

Ms. Henry said that students are encouraged to visit the Lost and Found cabinet located in the main hallway when they misplace items. Ms. Henry said the cabinet is currently overflowing with hoodies, sweaters, water bottles and lunch kits. Ms. Henry asked all present to please stop by the cabinet tonight or the in December during the upcoming school events to please collect lost items; the deadline to collect lost items is Friday, December 16; all unclaimed items will be donated to the Swap Shop on December 17.

### **Kindness Card Project**

Ms. Wolff shared that in conjunction with Kindness Week, Silvercrest PTA has coordinated a kindness card project. Students at Silvercrest made cards in their classes for kids that are in hospitals and their families. Ms. Wolff said that there is a box in the front hallway for card donations and supplies are available after the meeting to create more cards to donate. Ms. Wolff gave information about the Ronald McDonald House and Texas Children's Hospital, the recipients of the card donations.

### **Principal Announcements, LaShonda Pernetter**

Ms. Pernetter said they have a lot of fun events coming up, including an author who is coming to read to the kids on November 30; the book ties into the next school theme which is empathy.

Ms. Pernetter reported that last month the rugby team came which was a lot of fun, and that the Space City Cowboys (baseball) are booked to come visit the school on February 17 to talk about reading with the kids.

Ms. Pernetter said that the new fast pass system worked very well for the Kindergarten feast, and they would be continuing the fast pass system for the parties in December so please utilize it to cut down on lines.

Ms. Pernetter also said the teachers and staff really enjoyed the soup luncheon, and they appreciate everything the PTA continues to do for the school.

**Adjournment**




The meeting was adjourned at 7:16 PM.

Stephanie Boehm, Secretary

Approved as submitted, January 24, 2023

## GENERAL MEMBERSHIP MEETING AGENDA



Call to Order / Quorum Confirmation with Stephanie Boehm	Melissa Henry
Pledge of Allegiance	Dhara Mistry
Welcome and Introductions	Melissa Henry
Approval of Minutes from September 22, 2022	Stephanie Boehm
Treasurer's Report	Kelsey Tarpinian
President's Report <ul style="list-style-type: none"> <li>• Year-to-Date Accomplishments</li> <li>• Installation of 3<sup>rd</sup> Playground Shade Structure</li> <li>• Join PTA; Like what we do and want to join? Scan Here →</li> <li>• Addition of New Board Members</li> </ul>	Melissa Henry  
Committee Reports <ul style="list-style-type: none"> <li>• Fundraising: Boosterthon statistics</li> <li>• Arts in Education and Reflections Competition</li> <li>• Family Fun Nights</li> <li>• Membership</li> <li>• Spirit Nights, Retail Partners / Consumer Loyalty</li> <li>• STEP Tutor and Reading Enrichment</li> <li>• Community Outreach (Seats &amp; Feets Drive)</li> <li>• Yearbook Reveal; To order a yearbook, scan here →</li> </ul>	Dhara Mistry Julie Riley Patricia McLean Jennifer Fritz Anna Rueda Shannon Farrimond Sarah Hawks Kimberly Booth  
New Business <ul style="list-style-type: none"> <li>• Vote on Boosterthon for Fall 2023 fundraiser</li> <li>• Updates to PTA Bylaws and Standing Rules</li> <li>• Volunteer Opportunities (on sign in table)</li> <li>• Swap Shop Volunteers needed: Click <a href="#">here</a> or scan →</li> <li>• Lost and Found Clean Up!</li> <li>• Kindness Card Project</li> </ul>	Dhara Mistry Stephanie Boehm Melissa Henry Melissa Henry Melissa Henry Annette Wolff  
Principal Announcements	LaShonda Pernetter
Adjourn	Melissa Henry

**Our next general meeting is January 26, 2023!**

Please join us as we kick off the new year with more exciting events and activities!



### Upcoming Meetings / Events

Nov. 14-18, 2022	Kindness Week
Thurs, Nov. 17, 2022, at 2:00-2:45pm	Kindergarten Feast
Thurs, Nov. 17, 2022, at lunch	Hospitality Soup Lunch for teachers and staff
Thurs, Nov. 17, 2022, at 6:30-7:30pm	2 <sup>nd</sup> PTA General Membership Meeting (Cafeteria)
Fri, Nov. 18, All Day	Kindness Card Project Due (box in front hallway)
Nov. 21-25, 2022	Thanksgiving Break (installation of shade structure!)
Thurs, Dec. 1, 2022, All Day	4 <sup>th</sup> Grade Field Trip
Fri, Dec. 2, 2022, at 5:30-8:30pm	iCode Store Opening Event and Game Night
Sun, Dec. 4, 2022, at Noon-2:00pm	Kendra Scott Spirit Day at Baybrook Mall; in-store shopping event on Sunday and online shopping available all-day Saturday, Dec. 3 <sup>rd</sup> until midnight on Sunday, Dec. 4 <sup>th</sup> .
Thurs, Dec. 8, 2022, at 5:30-7:30pm	Holiday Family Fun Night in the cafeteria/gym
Tues, Dec. 13, 2022, at 6:00pm	Holiday Concert presented by 4 <sup>th</sup> Grade
Thurs, Dec. 15, 2022, All Day	Spirit Day # 2 (end of second 9-weeks celebration)
Thurs, Dec. 15, All Day	Holiday Parties (2 <sup>nd</sup> 9:30-10:15, PPCD AM 10-10:45, Kinder 10:30-11:15, 1 <sup>st</sup> 12:30-1:15, PreK and PPCD PM 1:15-2:00)
Fri, Dec. 16, 2022	Holiday Parties (3 <sup>rd</sup> 11-11:45, 4 <sup>th</sup> 11:30-12:15)
Fri, Dec. 16, 2022	Early Dismissal at 12:55pm <b><i>Last day to collect missing Lost and Found items before uncollected items are donated to the Swap Shop</i></b>
Thurs, Jan. 26, 2023, at 6:30-7:30pm	3 <sup>rd</sup> PTA General Membership Meeting (Cafeteria)
Fri, Jan. 27, 2023, at 9:00-9:45am	Young Audiences of Houston: Rhyme, Reason, and Shadow Puppetry Performance (PreK, Kinder, 1 <sup>st</sup> Grades)
Wed, Feb. 8, 2023, at 8:10am and 9:15am	Main Street Theater: <i>Don't Let the Pigeon Drive the Bus!</i> Performance (All Grades)
Thurs, March 2, 2023 or possibly entire week: Feb 27-Mar 3	Read Across America Day and Dr. Seuss' Birthday
Fri, March 10, 2023, All Day	Field Day
March 13-17, 2023	Spring Break
Mon, March 20, 2023, All Day	Spirit Day # 3 (end of third 9-weeks celebration)
Thurs, March 23, 2023, at 6:30-7:30pm	4 <sup>th</sup> PTA General Membership Meeting (Cafeteria)
Fri, April 7, 2023, All Day	Last Day to Submit Yearbook Pages and Ads
April 12, 2023	Drop Everything And Read (DEAR) Day and PJ Day
Thurs, April 27, 2023	STAAR Testing (3 <sup>rd</sup> and 4 <sup>th</sup> grades)
Thurs, May 11, 2023	STAAR Testing (3 <sup>rd</sup> and 4 <sup>th</sup> grades)
Mon, May 15, 2023, at 9:00-9:45am	Young Audiences of Houston: The Healthy Hip Hop Show (3 <sup>rd</sup> and 4 <sup>th</sup> Grades)
Thurs, May 18, 2023, at 6:30-7:30pm	Final PTA General Membership Meeting (Cafeteria)
Wed, May 24, 2023, All Day	Spirit Day # 4 (end of 4 <sup>th</sup> 9-weeks celebration)
Thurs, May 25, 2023	Last Day of School! Early release at 12:55pm

# Silvercrest Elementary PTA FY 2022

## Treasurer's Report

09/20/2022 - 11/14/2022

### Silvercrest Elementary PTA Treasurer's Report

Income and Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Ability Awareness	-	-	-	-\$150.00	\$150.00
Reading Enrichment	-	\$164.82	-\$164.82	-\$3,500.00	\$3,335.18
Arts in Education	-	\$1,120.00	-\$1,120.00	-\$4,500.00	\$3,380.00
Bank Fee	-	\$7.00	-\$14.00	-\$100.00	\$86.00
Building & Grounds	-	-	-	-\$3,800.00	\$3,800.00
Bulletin Boards	-	-	-	-\$250.00	\$250.00
Carryover from Previous Year	-	-	-	\$34,182.32	-\$34,182.32
Carryover to Next Year	-	-	-	-\$15,000.00	\$15,000.00
Communications/Public Relations	-	-	-	-\$600.00	\$600.00
Community Outreach	-	-	-	-\$250.00	\$250.00
Council Dues	-	\$75.00	-\$75.00	-\$75.00	-
Donations	-	-	\$2.00	-	\$2.00
Executive - Administrative	-	-	-	-\$750.00	\$750.00
Executive - Historian	-	-	-	-\$100.00	\$100.00
Executive - Insurance	-	\$845.00	-\$845.00	-\$845.00	-
Executive - Secretary	-	-	-\$10.95	-\$100.00	\$89.05
Executive - Training	-	\$19.95	-\$3,243.27	-\$4,000.00	\$756.73
Executive - Treasurer	-	\$179.00	-\$253.98	-\$300.00	\$46.02
Fall Fundraiser	\$15,583.95	-	\$21,002.40	\$42,000.00	-\$20,997.60
Family Fun Nights	-	\$1,118.00	-\$1,118.00	-\$4,000.00	\$2,882.00
Field Day	-	-	-	-\$8,000.00	\$8,000.00
Fourth Grade Recognition	-	-	-	-\$4,000.00	\$4,000.00
Grants	-	-	-	-\$20.00	\$20.00
Health & Safety/Healthy Lifestyle	-	\$462.01	-\$462.01	-\$1,750.00	\$1,287.99
Hospitality	-	-	-\$1,069.18	-\$5,500.00	\$4,430.82
Library	-	\$600.00	-\$600.00	-\$3,000.00	\$2,400.00
Membership Dues	\$330.00	-	\$1,418.00	\$2,558.00	-\$1,140.00
Membership/CIP	-	-	-\$47.79	-\$1,600.00	\$1,552.21
NSF Check	-	-	-	-	-
NSF Check Reimbursement	-	-	-	-	-
PISD Education Foundation Donation	-	-	-	-\$1,000.00	\$1,000.00
Programs	-	\$92.34	-\$92.34	-\$900.00	\$807.66
Project Graduation Donation	-	-	-	-\$500.00	\$500.00
Retail Partner - Box Tops, Grocery & Share Cards	\$430.03	-	\$507.59	\$2,850.00	-\$2,342.41
Retail Partner - Spirit Nights	\$755.04	-	\$1,600.67	\$5,900.00	-\$4,299.33
School Supplies	\$1,898.35	-	\$1,898.35	-	\$1,898.35
Spirit Day	-	\$429.45	-\$429.45	-\$800.00	\$370.55



Income and Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Spirit Wear	\$916.56	-	\$916.56	\$500.00	\$416.56
Spring Fundraiser	-	-	-	-	-
Square/Paypal Processing Fees	-	-	-	-\$150.00	\$150.00
STEP Tutoring	-	\$75.17	-\$75.17	-\$1,000.00	\$924.83
Storage Fees	-	-	-	-\$2,450.00	\$2,450.00
Student Directory	-	-	-	-\$500.00	\$500.00
Technology	-	-	-	-	-
VIP Room	-	-	-\$15.98	-\$1,500.00	\$1,484.02
Volunteer Coordinator	-	-	-	-\$400.00	\$400.00
Year End Gift to School 2022-2023	-	-	-	-\$10,000.00	\$10,000.00
Yearbook	-	-	-	-\$150.00	\$150.00
<b>Income and Expenses Totals</b>	<b>\$19,913.93</b>	<b>-\$5,187.74</b>	<b>\$17,708.63</b>	<b>\$6,450.32</b>	<b>\$11,258.31</b>

Off Budget	Income	Expenses	Year to Date	Net Budget	More/-Less
Escrow - State & National Dues	\$4.50	\$729.00	\$40.50	-	\$40.50
Escrow - State Sales Tax	-	-	-	-	-
Carryover from Previous Year - Escrow	-	-	-	-	-
Carryover to Next Year - Escrow	-	-	-	-	-
<b>Off Budget Totals</b>	<b>\$4.50</b>	<b>-\$729.00</b>	<b>\$40.50</b>	<b>-</b>	<b>\$40.50</b>

Grand Totals	Income	Expenses	Year to Date	Net Budget	More/-Less
	\$19,918.43	-\$5,916.74	\$17,749.13	\$6,450.32	\$11,298.81

Bank Account Balances	09/20/2022	11/14/2022	Last reconciled	Summary for the Period	
Wells Fargo Checking Account	\$37,929.76	\$51,931.45	Never	Starting Total	\$37,929.76
Totals	\$37,929.76	\$51,931.45		Income	\$19,918.43
				Expenses	-\$5,916.74
				Ending Total	\$51,931.45

*Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.*

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# SILVERCREST GALLOP AND GLOW RUN

Location: Pearland, TX

Number of Students: 637

Completed Programs: 6

**95% REGISTRATION****Campaign Profit****\$39,816**

Dollars Raised Per Student

**\$118**

Non-Parent Giving

**\$24,446**

Total Donors

**1,595**

Total Laps Ran

**23,233**

6 Year School Profit

**\$233,341**

## WHAT HAPPENS NEXT

### RESERVE NEXT YEAR'S PROGRAM

Kickoff Date: 9/14/2023  
Event Date: 9/22/2023

### 2 WAYS TO RAISE MORE THIS YEAR

**BOOSTER GEAR**

Online Spirit Wear Store

**BOOSTER TECH**

Direct Give Campaign



# Silvercrest Program Stats Year After Year

## 2016

- 88% of students registered
- 81% of students donated
- 740 students
- \$42,400 school profit
- \$105 pledged per student

## 2017

- 88% of students registered
- 97% of students donated
- 725 students
- \$34,681 school profit
- \$91 pledged per student

## 2018

- 86% of students registered
- 82% of students donated
- 704 students
- \$38,701 school profit
- \$99 pledged per student

## 2019

- 87% of students registered
- 79% of students donated
- 740 students
- \$39,099 school profit
- \$100 pledged per student

## 2021

- 94% of students registered
- 83% of students donated
- 619 students
- \$35,558 school profit
- \$108 pledged per student

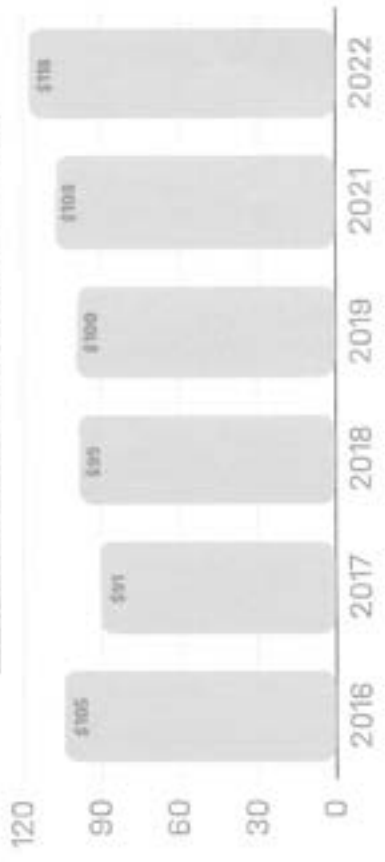
## 2022

- 95% of students registered
- 89% of students donated
- 637 students
- \$39,816 School Profit
- \$118 pledged per student

Silvercrest School Profit Year After Year



Silvercrest Dollar Per Student Year After Year



**PTA General Board Meeting**  
**November 17, 2022**  
**Sign-In Sheet**

Printed Name	Signature
TORREY D. WALKER	Torrey D. Walker
Jennifer Lively	Jennifer Lively
Stephanie Boehm	Stephanie Boehm
Melissa Henry	Melissa Henry
Annette Wolff	Annette Wolff
Ada Beall	Ada Beall
Kelsey Tarpinian	Kelsey Tarpinian
Kimberly Booth	Kimberly Booth
Lashonda Pernetter	Lashonda Pernetter
Lindsay Sanchez	Lindsay Sanchez
Ying Jiang	Ying Jiang
Amanda Lee	Amanda Lee
Anna Rueda	Anna Rueda
Julie Riley	Julie Riley
Meredith Ball	Meredith Ball
Dhara Mistry	Dhara Mistry
Kelly Anderson	Kelly Anderson
Lin Wang	Lin Wang
Sherry Luo	Sherry Luo