

**Silvercrest Elementary PTA
General Membership Meeting Minutes
January 25, 2024**

The General Membership meeting of the Silvercrest PTA was called to order on January 25, 2024 at 6:36PM PM in the cafeteria at Silvercrest Elementary by PTA President, Melissa Henry.

Dhara Mistry, 2nd Vice President, was present to record minutes in the absence of Secretary, Nicole Perillo. A quorum was established with 20 in attendance.

A voice recording of this meeting was provided to Nicole Perillo for note taking purposes and the recording was deleted after the minutes were written.

Julie Riley, 1st Vice President led the members in the Pledge of Allegiance.

Introductions

Melissa Henry introduced herself and highlighted the Pearland ISD Rodeo Art Exhibit at the Pearland ISD ESC Building. Check out the artwork at the Houston Rodeo if you get the chance to attend.

Approval of Minutes, Dhara Mistry on behalf of Secretary, Nicole Perillo

The minutes of the PTA General Membership meeting held on November 16, 2023 were distributed via the PTA website. Hearing no corrections, the minutes stand approved as submitted.

Officer Reports

Treasurer's Report, Kelsey Tarpinian (please see attachments):

The Treasurer's report from 11/13/2023 to 12/13/2023 showed:

Beginning Balance (11/13/23)	\$29,273.19
Deposits	\$39,144.59
Expenditures	\$8,303.72
Ending Balance (1/23/2023)	\$60,114.06
Escrow*	(\$261.00)

*The escrow balance is due to a double-upload of members in MyPTEZ. Half of the amount has been refunded. Working with TX PTA to have this amount refunded.

The floor was opened for questions. Hearing no questions the report was filed for financial reconciliation.

President's Report, Melissa Henry:

Accomplishments/Announcements:

The following accomplishments/announcements were highlighted:

- Dhara Mistry and Melissa Leach were recognized for their efforts preparing for our General Meeting and Reflections Celebration tomorrow evening.
- Melissa Leach was recognized for planning the Arts in Education event for our 1st graders.
- Selena Fitzgerald was recognized for taking plants home during the cold weather, so they didn't freeze.
- Julie Riley was recognized for her efforts planning the spring fundraiser.
- Jessica Lewis was recognized for her efforts with the ongoing book fair.
- Judith Leal was recognized for the monthly hospitality events
- Fang Fang was recognized for organizing our spirit nights.
- Anna Rueda was recognized for keeping up with our membership and submitting monthly awards.
- Kimberley Booth was recognized for her efforts related to the yearbook.

School and District News

Silvercrest News:

- Mrs. DeLaPortilla was named "Teacher of the Year"
- Mrs. Avendano was named "Paraprofessional of the Year"
- Welcome to Mrs. Krysl (Ms. K) as the new PPCD Para
- January 30th - No visitors, volunteers, or lunch guests

District News:

- January is School Board Recognition Month
- Pearland ISD student artists' work is advancing in the Houston Livestock Show and Rodeo art program competition and is on display this evening at the ESC Building from 5-7:00.
- Pearland ISD presents two musical productions: Dawson HS theater group is performing 'Hairspray' with the remaining shows this Friday and Saturday and Pearland HS is performing Disney's 'The Little Mermaid' on Jan. 26-27 and Feb. 2-3. The musicals are performed at each of the high schools. Tickets are available on the Pearland ISD website.

Committee Reports

Fundraising, Julie Riley

Spring Fundraiser: Our spring fundraiser will be with APEX this year. The fundraiser kicks off on 4/2 with an obstacle event outside (parents welcome) on 4/11. Wrap up and awards will be on 4/12. Stay tuned for details.

Fundraising Research Committee: We formed a committee to research best options for future fundraisers in November's meeting. Capitalizing on previous years' successes and failures, we are in the process of formulating two surveys:

- Parents/Caregivers
- Teachers/Staff

Ideally, the answers to these questions will give guidance for making fundraising plan decisions in the coming years. This survey will be issued in April.

Arts in Education, Melissa Leach

Pre-K – 1st graders recently enjoyed the Engine-uity performance. Dancers performed the history of engines. The program was well received and exciting for the students.

The Reflections Contest results will be given tonight after the meeting.

Community Outreach, Sarah Hawks*

*Melissa Henry provided the following update on behalf of Sarah Hawks in her absence.

There will be a school-wide Shoe Drive for PISD Swap Shop in February.

Family Fun Nights, Patricia McClean*

*Melissa Henry provided the following update on behalf of Patricia McClean in her absence.

The spring family fun night will be held on April 11th at the park across from the school.

Hospitality, Judith Leal

*Melissa Henry provided the following update on behalf of Judith Leal in her absence.

The next hospitality event is on Feb. 13 and will include a spread of valentine's treats in the teacher's lounge.

Legislative, Kate Reinecke

The school board approved the 24/24 calendar. School starts Aug. 12 and there will be a mini-fall break. Winter break starts Dec. 20th and picks back up Jan. 8th – May 22nd. The full calendar is available on the Pearland ISD website.

Library/Book Fair, Jessica Lewis

The Spring Book Fair is ongoing this week and ends on Jan. 29th. A QR code linking to the sign-up genius for book fair was included on the agenda, should anyone wish to fill any remaining open spots.

Reading Enrichment, Eboni Hollier

*Melissa Henry provided the following update on behalf of Eboni Hollier in her absence.

Read Across America is March 2 – 6 and coincides with Dr. Seuss' birthday. We will have a week-long event to focus on reading and fun in the classroom. Stay tuned for more details.

Membership, Anna Rueda

Silvercrest PTA was awarded the December Shining Star for more than 100% of last year's membership. So far, we have received each membership award. For January, we need to get 10 more new members to achieve the January Membership Award. We also need five more male PTA members to achieve the MARS Award in February. Our next goal is the President's Challenge by having 114% (TX PTA is 114 years old this year) of last year's membership. We currently have 258 of the 280 members needed for this award. A QR code to join PTA was included on the back of the agenda. Dues are \$10 - \$5.50 goes directly to Silvercrest PTA and \$4.50 goes to TX PTA.

Watch DOGS, Jeff Perillo*

*Melissa Henry provided the following update for Jeff Perillo in his absence.

There are many openings for spring semester Watch DOGS volunteers. Fathers and father-figures spend their volunteer day visiting classrooms and giving out high-fives and stickers. A QR code to sign up was provided on the meeting agenda.

Spirit Wear, Jessica Smith*

*Melissa Henry provided the following report for Jessica Smith in her absence.

Silvercrest spirit blankets are available for \$30 and were on display during the meeting. If you are interested, please notify Melissa Henry.

Yearbook, Kimberly Booth

Kimberly Booth provided an update on the status of the Yearbook. Many pages are complete and are indicated as “closed” in the Treering app. Pages that are still under development are show as “open.” Please continue to upload pictures for open pages. You may upload pictures to closed pages, however, these photos will likely not be used.

Portraits have been received and uploaded to the Treering. It was noted that a “preferred name” form will be sent home soon if your student prefers / goes by a nickname rather than their full name, for example, “Tommy” vs. “Thomas.”

Old Business

Budget Amendments, Kelsey Tarpinian - Treasurer

The Budget and Finance Committee, comprised of Kelsey Tarpinian, Melissa Henry, Melissa Leach, Kimberly Booth, Martha Deem, and Ami Damani, met on December 8, 2023 to discuss adjustments to the 2023 to 2024 PTA budget. Kelsey Tarpinian provided a recap this meeting. To address current budget challenges, set realistic goals/budgets for the remainder of the school year, and bring the budget closer to breaking even; the following amendments are proposed. It was noted that the PTA is in good financial standing and has enough funds in reserve to offset any negative balance for the year and continue with our commitment to the school with our end of year gift.

- Ability Awareness - No Change
- Arts in Education - Decrease budgeted expenses from \$4,500 to \$2,600 *Keep budgeted at \$4,500 for next year, lower this year still due to credits/refunds
- Bank Fee - No Change
- Building & Grounds - Decrease budgeted expenses from \$3,800 to \$2,800
- Bulletin Boards - No Change
- Carryover from Previous Year - No Change
- Carryover to Next Year - No Change
- Communications/Public Relations - Decrease budgeted expenses from \$500 to \$0
- Community Outreach - Decrease budgeted expenses from \$250 to \$0 depending on only using House Points as incentives for participation
- Council Dues - No Change

- Donations - Increase Budgeted Income to reflect actual \$386.10
- Escrow - State & National Dues - Anna/Melissa/Kelsey working to amend overdraft on our account from TX PTA
- Executive - Administrative - Decrease budgeted expenses from \$750 to \$500
- Executive - Historian - No Change
- Executive - Insurance - No Change
- Executive - Secretary - No Change
- Executive - Training - Decrease budgeted expenses from \$4,000 to \$2,500
- Executive - Treasurer - Decrease budgeted expenses from \$300 to \$250 *Keep at \$300 next year due to MoneyMinder increase
- Fall Fundraiser - Decrease budgeted expenses from \$4,072 to \$4,000.75 *Will be writing check to school in the amount of \$3,757 for 10% kick back for Fall Fundraiser participation
- Family Fun Nights - No Change
- Field Day - No Change
- Fourth Grade Recognition - No Change
- Health & Safety/Healthy Lifestyles - No Change
- Hospitality - No Change
- Library - Decrease Budgeted Expenses from \$2,500 to \$2,000
- Membership Dues - Decrease Budgeted Income from \$2,000 to \$1,540 to match TX PTA goal and Decrease Budgeted Expenses from \$300 to \$0 *Budget in this way next year as well.
- Membership/CIP - Increase Budgeted Expenses from \$1,600 to \$1,700 *Will be looking to meet with school to talk about the teacher reimbursement/CIP Program in the Spring
- MVIP - Watch Dogs - No Change
- PISD Education Foundation Donation - No Change
- Programs - Decrease Budgeted Expense from \$900 to \$250
- Reading Enrichment - No Change
- Retail Partner - Box Tops etc. - Decrease Budgeted Expenses from \$150 to \$0
- Retail Partner - Spirit Nights - Decrease Budgeted Income from \$4,000 to \$2,500 and decrease Budgeted Expenses from \$100 to \$0
- School Supplies - Decrease Budgeted Income from \$1,000 to \$557.34 *Looking into utilizing a kick-back from this program moving forward - EPI agreed to sending us \$500 this year since the non-kick-back was an oversight this year compared to how it was run last year.
- Spirit Day - Increase Budgeted Expenses from \$2,500 to \$3,000
- Spirit Wear - Increase Budgeted Income from \$1,000 to \$2,500 and Increase Budgeted Expenses from \$4,310 to \$6,923 - cup and blanket sales did not go as well as anticipated and we will need to sell the remaining blankets on-hand at at least \$30 per blanket in order to break even
- Spring Fundraiser - Decrease Budgeted Income from \$20,000 to \$17,000 and Decrease Budgeted Expenses from \$3,000 to \$1,900
- Square/PayPal Processing - Decrease Budgeted Expenses from \$150 to \$0
- STEP Tutoring - Decrease Budgeted Expenses from \$1,000 to \$500 *What was spent last year
- Storage Fees - No Change
- Technology - No Change
- VIP Room - No Change
- Volunteer Coordinator - No Change
- Year End Gifts to School - No Change
- Yearbook - No Change

The proposed changes bring our year-end balance to -\$907.87 and our bank account balance to \$37,773.94.

A motion was made by Kelsey Tarpinian. “I move that the 2023-2024 budget amendment recommendations from the PTA executive board, as drafted by the Financial Committee, be accepted as presented.” Seconded by Dhara Mistry.

The floor was opened for discussion. Hearing none, the discussion was closed.

A vote was held. All were in favor, none opposed. The motion passed.

Tax Free Days, Kelsey Tarpinian - Treasurer

The PTA is allowed to declare two tax-free days per school year. The Executive Board is proposing the tax-free day for the second semester to be held on February 26th when blankets will be distributed.

A motion was made by Kelsey Tarpinian. “I move that the tax-free day occur on February 26th.” Seconded by Dhara Mistry. A vote was held. All were in favor, none opposed. The motion passed.

New Business

Bylaw Review Committee Nominees, Melissa Henry - President

The Silvercrest Bylaws must be reviewed and updated every three years. To complete this requirement, a committee has been established to review the bylaws. This committee includes:

- Melissa Henry
- Nicole Perillo
- Dhara Mistry
- Kelsey Tarpinian
- Anna Rueda
- Eboni Hollier

The review meeting will take place on or around February 8th and changes to the Bylaws will be presented for approval at the next General Membership meeting on March 21st.

Nominating Committee Nominees

The PTA needs to establish a nominating committee. This committee will be made up of three members and two alternates and will be responsible for identifying individuals to fill our elected officer positions for the 2024-2025 school year. The officer positions include: President, 1st Vice President – Fundraising, 2nd Vice President – Programs, Treasurer, and Secretary. The election of these officers will take place the General Membership Meeting on March 21.

To familiarize everyone with the process of electing the nominating committee and its members’ duties, Dhara Mistry read aloud the following portion the Silvercrest PTA Bylaws:

Article VII, Section 1 – Per our Standing Rules, the discussions of the nominating committee are confidential. Members will need to sign a confidentiality agreement and may not share anything about the nominating process with anyone not on the committee.

The floor was opened for interested volunteers for this committee. The only exclusions are that the current President cannot serve on nor appoint any member of this committee, and an individual may not serve as a member of this committee for two consecutive terms, so, Kelly Anderson, Stacie Muras, Anna Rueda, and Kelsey Tarpinian cannot serve again this year. The floor was opened for nominations.

The following individuals volunteered:

- Dhara Mistry
- Kate Reinecke
- Melissa Leach
- Kimberly booth
- Linda Blum
- Melinda Wood

Announcements

Call for Volunteers

- 4th Grade Recognition, May 23 - This event occurs on the last day of school and is for all 4th graders to celebrate their completion of elementary school. Several volunteers are needed to help make this event successful. We need volunteers to coordinate decorations, food, slide show, gifts, and activities. If you are interested in leading these activities or helping out in one area, please contact Melissa Henry.

During the meeting, the following individuals indicated they would be interested in helping:

- Dhara Mistry
- Martha Deem
- Krutina Garcia
- Jaclyn Rios
- Stephanie Barber

Upcoming Activities

- 100th Day of School – Feb. 5 – Wear 100-day shirt or dress like a 100-year-old
- Valentine’s Class Parties – Feb. 14 – fast pass option again; no lunch visitors due to the parties
- Closed Campus Days: This means no visitors, no STEP tutoring, no lunch visitors, no parents on campus on the following days:
 - Jan. 30
 - Feb. 14 (no lunch visitors, no STEP tutoring due to class parties – parents allowed to attend)
- No school for students – Feb. 19
- Next General Board Meeting – Mar. 21 at 6:30
- Spring Fundraiser – April 2

Principal Announcements, Stacie Muras

Gratitude was expressed to the PTA for the beverages / coffee truck provided this month for the teachers.

House-specific family fun nights are in the works. Each house will be having separate events for the houses. Should you have two Silvercrest students in separate houses, siblings are allowed to attend each other's house events. Stay tuned for details.

Adjournment

The meeting was adjourned at 7:11 PM.

Nicole Perillo, Secretary
Draft, January 26, 2024

DRAFT

SIGN IN SHEET

Julie Riley

Melissa Leach

Kelsey Tampinian

Dhara Mistry

Kim Booth

Lu Shen.

Krutina Garcia

Martha Deem

Audrey Titzman

Shreshith Ball

Maneesh Kumar

Shaveta Kanoria

Anna Rueda

Kate Kincke

Steven M

TORREY WALKER

LINDA BLUM

JORDAN BLUM

Lynn Rauv-Nguyen

Melissa Henry



January 25, 2024



EXECUTIVE BOARD MEETING AGENDA

Call to Order / Quorum Confirmation with Dhara Mistry	Melissa Henry
Pledge of Allegiance	Julie Riley
Welcome	Melissa Henry
Approval of Minutes	Dhara Mistry
Treasurer's Report	Kelsey Tarpinian
President's Report <ul style="list-style-type: none"> • Accomplishments / Thank You's • School and District News 	Melissa Henry
Committee Reports <i>There are several committee updates today, please be concise in your reporting</i> <ul style="list-style-type: none"> • Fundraising – Apex Leadership Co – April 2-11 • Arts in Education – Reflections Contest and Engine-uity • Community Outreach – Shoe Drive for Swap Shop in Feb • Family Fun Nights – Spring event on April 11th • Hospitality • Legislative • Library / Book Fair – Late Night Book Fair tonight! • Reading Enrichment – Read Across America coming in March • Membership – Help us reach our goal! 22 more members needed! <i>Join at the table today!</i> • Watch D.O.G.S. – spring volunteer shifts open (QR code on back) • Spirit Wear – House Spirit Blankets available to purchase! Sign up today! \$30 each! • Yearbook – keep uploading pictures! 	Julie Riley Melissa Leach Sarah Hawks Judith Leal Kate Reinecke Jessica Lewis Eboni Hollier Anna Rueda Jeff Perillo Jessica Smith Kimberly Booth
Anyone else?	
Old Business <ul style="list-style-type: none"> • Budget Amendments 	Kelsey Tarpinian
New Business <ul style="list-style-type: none"> • Tax Free Day – Vote • Bylaw Review Committee • Nominating Committee nominees 	Melissa Henry
Announcements <ul style="list-style-type: none"> • Call for Volunteers • Continue to read weekly Stallion Stampede emails each Sunday • Lost and Found – Please check the cabinet and racks tonight! 	Melissa Henry
Principal Announcements	Stacie Muras
Adjourn	Melissa Henry

2023-2024 Membership Awards Received



We have done an incredible job recruiting members to join the PTA! And, we are so close to winning the coveted President's Challenge Award! We need **22 more people to join our PTA and we will achieve our goal of recruiting 114% of last year's membership! You can join today by scanning the QR code or at the table after the meeting.



Silvercrest Reflections Art Contest Winners



Arinash Bathla	Photography	Dawson H. S.
Hannah Blum	Music Composition	Silvercrest E. S.
Lilah Dhal	Film	Silvercrest E. S.
Chu Mia Gao	Visual Arts	Silvercrest E. S.
Clarke Lewis	Photography	Pearland J.H. West
Kinsleigh Miller	Visual Arts	Sablatura M. S.
Emma Nguyen	Music Composition	Sablatura M.S.
Nathaniel Richards	Photography	Sablatura M.S.
Annika Sharma	Music Composition	Silvercrest E.S.
Shreya Vaithianathan	Literature	Berry Miller M.S.
Kayleigh Workman	Visual Arts	Berry Miller M.S.
Zoe Yang	Visual Arts	Dawson H.S.
Gloria Zhang	Literature	Sablatura M.S.

Congratulations to ALL the Stallions who submitted artwork for the Reflections Contest. We have 4 Super Stallions whose work will be advancing to the State level! Way to go!

Volunteer Opportunities

- **Watch DOGS** – several openings this semester →
- **Book Fair Volunteers** – now thru Jan. 29th; take down Jan. 30th →
- **4th Grade Recognition Celebration** – This event occurs on the last day of school and is for all 4th graders to celebrate their completion of elementary school. Several volunteers are needed to help make this event successful. We need volunteers to coordinate decorations, food, slide show, gifts, and activities. If you are interested in leading these activities or helping in one area, please contact Melissa Henry at 713-817-3117!

Thank you for attending the meeting and for joining the PTA!

Mark Your Calendar:

Our next General Membership Meeting is Thursday, March 21st at 6:30pm.