

**Silvercrest Elementary PTA
General Meeting Minutes
January 28, 2021**

The Executive Board meeting of the Silvercrest PTA was called to order on January 28, 2021 at 6:32 p.m. via Zoom video conferencing hosted by PTA President, Monica Rasmussen and Secretary, Victoria Tran. A quorum was established.

Angela Perez, President Elect, led the members in the Pledge of Allegiance.

The minutes of the PTA General Meeting held on November 19, 2020 were distributed via the PTA website. The minutes stand approved as submitted.

Officer Reports

Treasurer's Report, Chieu Foo:

The Treasurer's report from 11/19/2020 to 01/28/2021 showed:

Beginning Balance (11/19/2020)	\$ 39,121.17	
Deposits	\$ 1,261.24	Expenditures
\$ -769.97		
Escrow	\$ 0.00	
Ending Balance (01/28/2021)	\$ 39,612.44	

The report was filed for financial reconciliation.

President's Report, Monica Rasmussen (please see attachment):

President Rasmussen thanked Hospitality Chairs, Samye Peterson and Jessa Newman, for setting up special holidays treats and gift wrapping tables for the teachers and staff in December. They also organized a January treats with theme, New Year, New You. All the teachers and staff enjoyed the treats and gifts.

President Rasmussen thanked Silvercrest families for participating in the Spirit Week fundraiser with Kids Creation Crafts in Friendswood.

Lastly, Mrs. Rasmussen expressed appreciation to Samye Peterson, Victoria Tran, Sarah Hawks, Chieu Foo and Shannon Farrimond for volunteering to clean out and organize the PTA storage unit on the morning of January 28, 2021.

Committee Reports

Spring Fundraiser, Sarah Hawks, 1st Vice President:

The Silvercrest PTA has been approved to host a Spring Fundraiser, which will be a simple Cash Drive. It will be in the late March, after Spring Break. The goal is \$10,000 and 100% of donations will go toward the PTA operation cost and mostly to fund the second stage of the playground shade covers. The PTA will collect electronic donations via a third-party monetary processing account, such as Paypal.

Mrs. Hawks moved that the Silvercrest PTA Spring 2021 Fundraiser be an online donation drive, using an approved electronic third-party monetary processing account (such as Paypal) as a mean to collect the donations. The motion was seconded and carried.

New Business

Budget Amendments, Budget and Finance Committee, Chieu Foo, Treasurer:

The Budget and Finance Committee met on December 9, 2020 to review the budget and propose any budget and finance amendments. A proposal for the Silvercrest PTA to decrease the Executive Admin by \$25,000 and to increase the Year End Gift to School by \$25,000 in the budget. Mrs. Foo moved that the PTA Budget be amended as reflected in the Proposed Amendment Handout distributed to all members present. The motion was seconded and carried.

Nominating Committee, Monica Rasmussen, President, and Jennifer Farmer, Former Nomination Committee Member:

The PTA members elected members for the Nominating Committee, consisting of three members and two alternates. The Nominating Committee will be in search of individual to fill positions of President-Elect, First Vice President (fundraising), Second Vice President (Programs), Secretary and Treasurer for the 2021-2022 school year. Angela Perez will become President after serving one year as President-Elect. The election for the new officer positions will take place at the March General PTA meeting.

Jennifer Farmer, member of the Nomination Committee from last year, read the relevant section of the bylaws to familiarize everyone with the process of electing the nomination committee and its members' duties.

The only exclusions are that the current President cannot serve on nor appoint any member of this committee, and an individual may not serve as a member of this committee for two consecutive terms.

Candy Edeker, Victoria Tran and Pallavi Ramu volunteered to be on the Nominating Committee with Sarah Hawks and Annette Wolff as alternates.

The committee will set the dates for submitting nominations to them and how nominations will be handled this year virtually. Look for communications soon regarding the nomination period.

Bylaws and Standing Rule Committee, Monica Rasmussen, President:

Every three years Texas PTA asks for a committee to be appointed to review the Bylaws and Standing Rules that are in place and to make any appropriate changes. Monica Rasmussen, Missy Locklear, Angela Perez will serve on the committee, along with Victoria Tran acting as an alternate. The committee will also analyze the purpose and relevancy of each PTA committee for optimal benefit toward the PTA's mission and dedication to the school and students. The first meeting will be on February 4th, 2021 to discuss any changes to the Silvercrest PTA Bylaws and Standing Rules. These changes will be presented at the March General Meeting on March 25, 2021 for a vote.

Swap Shop Volunteers, Monica Rasmussen, President:

Silvercrest Elementary will be helping at the district Swap Shop on Tuesday, February 9th, 5 to 7 pm. Monica Rasmussen and Angela Perez volunteered to staff the shop. One or two more volunteers are needed.

Calendar Updates, Stephanie Boehm, Bulletin Board:

Mrs. Boehm reminded officers and committee chairs to submit information for the online PTA calendar or website.

Principal Announcements, Lori Campbell:

Principal Lori Campbell expressed appreciation toward the PTA for the hospitality and support during this difficult school year. The first phase of the playground shade covering will be done during Spring Break.

Adjournment

The meeting was adjourned at 6:24 p.m.

Victoria Tran, Secretary
Submitted as approved, January 31, 2021