

**Silvercrest Elementary PTA  
General Meeting Minutes  
March 25, 2021**

The Executive Board meeting of the Silvercrest PTA was called to order on March 25, 2021 at 6:32 p.m. via Zoom video conferencing hosted by PTA President, Monica Rasmussen and Secretary, Victoria Tran. A quorum was established.

Angela Perez, President Elect, led the members in the Pledge of Allegiance.

The minutes of the PTA General Meeting held on January 28, 2021 were distributed via the PTA website. The minutes stand approved as submitted.

**Officer Reports**

**Treasurer's Report, Chieu Foo:**

The Treasurer's report from 1/28/2021 to 03/25/2021 showed:

Beginning Balance (1/28/2020)	\$ 38,612.44	
Deposits	\$ 844.56	Expenditures
\$ -2604.29		
Escrow	\$ 0.00	
Ending Balance (03/25/2021)	\$ 37,852.71	

The report was filed for financial reconciliation.

**President's Report, Monica Rasmussen (please see attachment):**

President Rasmussen thanked all members for joining tonight's meeting. This year has gone by fast and there are only 2 more months of school.

President Rasmussen thanked Angela Perez for volunteering at the Council Swap Shop with her.

Mrs. Rasmussen expressed gratitude to Missy Locklear, Victoria Tran and Angela Perez for serving on the Bylaws and Standing Rules review committee with her. The new changes made by the committee will be presented for a vote tonight.

President Rasmussen thanked Hospitality Chairs, Samye Peterson and Jessa Newman, for planning a special Valentine's treat for the teachers and for also rolling with the changes due to the ice storm in February. They arranged for Rollie's Frozen Custard truck to come to the school as a special treat this morning (03/25/21). All the teachers and staff enjoyed the treats.

President Rasmussen thanked Silvercrest families for participating in the Spirit Night fundraisers. Spirit Nights with Raising Canes and Jimmy Changes helped raise over \$350.00 for the PTA. The next Spirit Night is with Marco's Pizza on 3/26/21. They are generously donating 50% of sales.

Mrs. Rasmussen announced that the Silvercrest PTA is currently looking for volunteers to fill open chair positions for the 2021-2022 school year. There are opportunities available for a variety of interest and time commitments. Each one offers the opportunity to help our organization, our students and our school. If you are interested in chairing a PTA committee, please notify any of the Executive Officers. The Officers can inform you of any open positions, the time commitment needed for the position and answer any questions.

Lastly, President Rasmussen informed all PTA members that a committee has been appointed to select the Silvercrest PTA Volunteer of the Year. The PTA member receiving the award for our campus will then be considered for the PISD Council Volunteer of the Year. The committee will be sending out information soon on how they will be taking nominations.

### **Committee Reports**

#### **Spring Fundraiser, Sarah Hawks, 1<sup>st</sup> Vice President:**

The Silvercrest PTA is hosting a Spring Fundraiser, which is a simple Cash Drive. It started March 22, 2021 and will last through April 2, 2021. The goal is \$10,000 and 100% of donations will go toward the PTA to mostly fund the second stage of the playground shade covers. The PTA will collect electronic donations via a third-party monetary processing account, Cheddarup, at the link [silvercrestpta.cheddarup.com](http://silvercrestpta.cheddarup.com).

#### **PTA Volunteer of the Year, Annette Wolff, Membership:**

The Membership Chairs, Emerald Kormah and Annette Wolff, along with volunteer, Chieu Foo, will seek nominations for the Silvercrest PTA Volunteer of the Year. An electronic flyer will go to the parents soon. Due to the pandemic, the virtual process will involve an email to [SilvercrestPTAmembership@gmail.com](mailto:SilvercrestPTAmembership@gmail.com) stating who and why the members should be the Volunteer of the Year. All nominations will be due April 23, 2021. The committee will then vote on the one member for the award and will be announced at the May Executive and General meetings.

### **New Business**

#### **Sale Tax Reimbursement, Monica Rasmussen, President:**

A PTA committee member, Sarah Mejia, made a purchase for the 4th Grade Recognition Program and the company would not accept the PTA sales tax-exempt form. The amount to be considered for reimbursement is \$72.63. President Rasmussen moved to reimburse Sarah Mejia for \$72.63 for the sales tax that were paid on behalf of the PTA. The motion was seconded and carried.

#### **Bylaws and Standing Rule Committee Proposal, Monica Rasmussen, President:**

Every three years Texas PTA asks for a committee to be appointed to review the Bylaws and Standing Rules that are in place and to make any appropriate changes. The committee consisted of Monica Rasmussen, Missy Locklear and Angela Perez as well as Victoria Tran acting as an alternate. The committee has recommended some changes and these changes are listed in the handouts that were emailed with the agenda before the meeting.

President Rasmussen went over the handouts attached below and the changes proposed by the committee.

The Bylaws for the Local PTA consist of two parts. The first part is the Template created by the Texas PTA, which contain the majority of the language and cannot be changed by the Local PTA. The second is the customizable areas, which there are ten areas in which the Local PTA can select the elements for inclusion that meet its needs. The Bylaws and Standing Rules Committee is recommending changes to only one of those areas, as specified below. The other nine areas to which we are not proposing changes can be found on pages 12 and 13 of the Silvercrest Elementary Bylaws.

- The committee proposed eliminating the President-Elect office position. The PTA officers will include the President, two Vice Presidents, Treasurer, Secretary and Appointed Parliamentarian.

The committee proposed the following changes in the Standing Rules.

- Eliminate the President-Elect position wording out of the document.
- Increase meal reimbursements to \$30 per day for the PTA LAUNCH meeting.
- Communication committee is changed to Technology committee.
- Eliminate Environmental committee because recycling has been halted at the school.
- Health and Safety committee emerges with Healthy Lifestyle.
- Membership committee coordinates the Volunteer of the Year Award.
- Retail Partners/Spirit Nights merge with Box Tops/Share Cards.
- Library committee is revised to donate/reward teachers with Book Fair gift cards instead of books.
- Electronic Banking is revised to include the E-Commerce polices. The President and Treasurer have access to the Online Payment Collections Systems.

President Rasmussen moved to approve the changes to the Silvercrest PTA Bylaws and Standing Rules as presented in the meeting and in the proposed handouts distributed to all members present. The motion was seconded and carried.

### **Bylaws of the Election of Officers 2021-2022, Heidi Nuttall, 2<sup>nd</sup> Vice President:**

Vice President, Heidi Nuttall, read the bylaws regarding Officers and their Elections.

#### Article VI Officers

- Section 1. Eligibility. Each officer shall be a member of this Local PTA prior to taking office.
- Section 2. Officers. The officers of this Local PTA shall be a president, president elect, 2 vice presidents, a secretary, a treasurer and a parliamentarian.
- Section 3. Term of Office. Officers shall assume their official duties following the end of the fiscal year and shall serve a term of one year. The president and president-elect shall not serve more than one consecutive term in these offices, and the other elected officers shall not serve more than two consecutive terms in the same office. One who has served more than one half of a term will be credited with having served that term. If the president-elect assumes the office of president due to a vacancy with less than one half a term remaining, the president-elect shall complete the vacated term and serve as president the subsequent full term.
- Section 4. Vacancy in Office. All officer positions not filled by election become vacant. A vacancy in any office, other than president shall be filled by an affirmative vote of a majority of the remaining members of the executive board. The president-elect shall assume the office of president in the event of a vacancy in that office. In the case of a vacancy in the office of both president and president-elect, the vice president shall serve notice to the executive board of the election to fill the

vacancies of both offices and shall conduct the election. In the interim, duties of any vacancy shall be assumed by the executive board.

#### Article VII Nominations and Elections

- Section 2. Nominations from the floor. Nominees from the floor shall be accepted at the election meeting.
- Section 3. Elections. Officers, with the exception of the parliamentarian, shall be elected by ballot in the month of March. However, if there is but one nominee for an office, election for that office may be by voice vote.

#### **Nominating Committee Report for the Election of Officers 2021-2022, Candy Edeker, Chair of the Nominating Committee:**

Candy Edeker presented the committee's report and submitted the following nominees.

President Elect, there is currently no nominee.  
First Vice President, there is currently no nominee.  
Second Vice President - Tangeka Turner.  
Secretary - Stephanie Boehm.  
Treasurer - Victoria Tran.

#### **Election of Officers 2021-2022, Monica Rasmussen, President:**

The floor was opened for nominations for the positions of each offices. The offices without a nominee will be filled by an affirmative vote of a majority of the remaining members of the Executive Board. In the interim, duties shall be assumed by the Executive Board. The offices having only one nominee is declared the elected Officers by the Chair of the Nominating Committee.

President – Angela Perez  
President Elect, there is currently no nominee.  
First Vice President, there is currently no nominee.  
Second Vice President - Tangeka Turner.  
Secretary - Stephanie Boehm.  
Treasurer - Victoria Tran.

President Rasmussen introduced the officers of the Silvercrest PTA for the 2021-2022 school year and thanked each new Officers for being willing to serve the PTA.

#### **Principal Announcements, Lori Campbell:**

Principal Lori Campbell expressed appreciation toward the PTA for arranging Rolle's Frozen Custard truck to treat the teachers and staff. The teachers and students appreciate the first phase of the playground shade covering and look forward to the second phase of the coverings.

#### **School Board Candidate Forum, Monica Rasmussen, President:**

At the adjournment of the Silvercrest PTA General Meeting, 4 of the Pearland ISD School Board Candidates will have the floor for 5 minutes to talk about themselves and their vision for the PISD school district. The Pearland ISD School Board Election is on Saturday, May 1, 2021.

### **Adjournment**

The meeting was adjourned at 6:56 p.m.

Victoria Tran, Secretary

Approved as submitted, March 31, 2021